



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2017/18-2020/21 between programme countries

#### [Minimum requirements]<sup>2</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
ESKİŞEHİR OSMANGAZI UNIVERSITY  Mathematics-Computer Department	TR ESKISEH02	<u>Head of International Relations Office</u> Assoc.Prof.Dr. Ramazan ERDAĞ International Relations Office, Meselik, 26040, Eskişehir, Turkey Tel: +90 222 229 0433, Fax: +90 222 229 0314 E-mail: <a href="mailto:erasmus@ogu.edu.tr">erasmus@ogu.edu.tr</a>  <u>Departmental Coordinator:</u> Res.Assist.Hatice GÜLSÜN Department of Mathematics-Computer Meselik, 26480, Eskişehir, Turkey Tel:+90 222 2393750 ext: 2202 mail: <a href="mailto:hgulsun@ogu.edu.tr">hgulsun@ogu.edu.tr</a>	<b>For exchange students:</b> <a href="http://iro.ogu.edu.tr/english/">http://iro.ogu.edu.tr/english/</a>  <b>Course Catalogue:</b> <a href="http://ects.ogu.edu.tr/DersBilgiIng.aspx">http://ects.ogu.edu.tr/DersBilgiIng.aspx</a>
UNIVERSIDADE DE LISBOA Faculty of Sciences Department of Informatics	P LISBOA109	Anã Matos Mobility Office Faculty of Sciences Campo Grande, 1749-016, Lisboa, Portugal <a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443	<a href="http://www.ulisboa.pt">www.ulisboa.pt</a>  <a href="https://ciencias.ulisboa.pt/en/oferta-formativa-0">https://ciencias.ulisboa.pt/en/oferta-formativa-0</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>4</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ESKISEH02	P LISBOA109	481	Computer Science	1 <sup>st</sup> (1 student)	1x (5-10 months)	
P LISBOA109	TR ESKISEH02	481	Computer Science	1 <sup>st</sup> (1 student)	1x (5-10 months)	

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
TR ESKISEH02	P LISBOA109	481	Computer Science	1/ Minimum 5 hours	1/ Minimum 5 days
P LISBOA109	TR ESKISEH02	481	Computer Science	1/ Minimum 5 hours	1/ Minimum 5 days

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ESKISEH02		Turkish	English	B1 is recommended. No certificate required for admission	B2 is recommended.
P LISBOA109		Portuguese		B1	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

##### ESKİŞEHİR OSMANGAZİ UNIVERSITY:

Incoming Erasmus students can attend Turkish Language Course organized by Turkish Teaching Center (TÖMER) within the campus. Courses at A1 level are offered with 5 ECTS and free of charge for the Erasmus Students during their studies in Eskisehir.

The students are guided by mentors and International Relations Office for practical issues like registration, residence permit, student ID, transportation options, accommodation etc.

ESOGÜ, welcomes students and staff with disabilities and provides information and assistance.

##### UNIVERSIDADE DE LISBOA:

<http://internacional.ulisboa.pt/>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ESKISEH02	31th of July (dates are flexible)	15th of December (dates are flexible)
P LISBOA109	30 <sup>th</sup> June	31 <sup>st</sup> October

[\* to be adapted in case of a trimester system]

##### Eskişehir Osmangazi University:

2. After receiving the application forms in hard copy, the invitation letters are sent within two weeks.

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

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2. After receiving the application forms the receiving institution will send its decision within six weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## **F. Information**

### **1. Grading systems of the institutions**

#### **Eskişehir Osmangazi University:**

Grading system at ESOGÜ is as follows:

<b>ECTS GRADING SYSTEM</b>		
<b>ECTS Grade</b>	<b>ESOGÜ Grade</b>	<b>Tanım</b>
<b>A</b>	<b>AA</b>	<b>Excellent</b>
<b>B</b>	<b>BA</b>	<b>Good-Excellent</b>
<b>C</b>	<b>CB</b>	<b>Medium-Good</b>
<b>D</b>	<b>CC</b>	<b>Medium</b>
<b>E</b>	<b>DC</b>	<b>Pass-Medium</b>
<b>F X F</b>	<b>FF</b>	<b>Failed</b>

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**P LISBOA109 (FCUL):** The Portuguese grading system expresses itself in values between 0 and 20, being 10 the minimum grade for approval.

ECTS Grade	Portuguese Grade
A	18-20
B	16-17
C	14-15
D	10-13
F/FX	Fail

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ESKISEH02	International Relations Office Tel: +90 222 2290433 E-mail: erasmus@ogu.edu.tr	<a href="http://iro.ogu.edu.tr/english/erasmus-program/incoming-students">http://iro.ogu.edu.tr/english/erasmus-program/incoming-students</a>
P LISBOA109	<a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443	<a href="http://internacional.ulisboa.pt/">http://internacional.ulisboa.pt/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ESKISEH02	International Relations Office Tel: +90 222 2290433 E-mail: erasmus@ogu.edu.tr	TR ESKISEH02
P LISBOA109	<a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443	<a href="http://internacional.ulisboa.pt/">http://internacional.ulisboa.pt/</a>


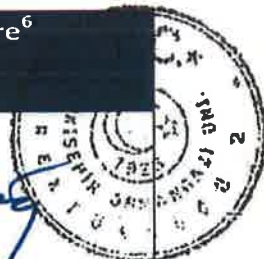


#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ESKISEH02	International Relations Office Tel: +90 222 2290433 E-mail: erasmus@ogu.edu.tr	<a href="http://iro.ogu.edu.tr/english/erasmus-program/incoming-students">http://iro.ogu.edu.tr/english/erasmus-program/incoming-students</a>
P LISBOA109	<a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443	<a href="http://internacional.ulisboa.pt/">http://internacional.ulisboa.pt/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
TR ESKISEH02	Assoc.Prof.Dr.Ramazan ERDAĞ Head of International Relations Office	05.12.2016	 
P LISBOA109	P/ Prof. José Artur Martinho Simões, The Director of the Faculty of Sciences	21/12/2016	  Jorge Maio Alv Subdiretor

Em substituição do Diretor nos termos do Despacho 4765/2014, publicado no DR, 2ª série, de 2 de abril

<sup>6</sup> Scanned signatures are accepted