



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2020² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ³	Website
UNIVERSIDADE DE LISBOA FACULTY OF SCIENCES	P LISBOA 109	Faculty of Sciences Mobility Office Ana Matos internacional@fc.ul.pt +351 21750 0443 Chemistry Departmental coordinator: Prof. Maria Helena Garcia; mhgarcia@fc.ul.pt	
ABANT İZZET BAYSAL ÜNİVERSİTESİ (ABANT İZZET BAYSAL UNIVERSITY)	TRBOLU01	Institutional Coordinator: Assoc.Prof.Dr. Seyit KÖSE AIBU Erasmus Office 14280 Gölköy Bolu Turkey Tel: +90 374 2541091 / 94 / 85 Fax: +90 374 2534677 e-mail: erasmus@ibu.edu.tr Departmental Coordinator: Assist.Prof.Dr.Cemile GÖKSEL goksel_c@ibu.edu.tr	http://erasmus.ibu.edu.tr/index.php?lanq=en&Itemid=114

¹ Inter-institutional agreements can be signed by two or more higher education Institutions.

² Higher Education Institutions have to agree on the period of validity of this agreement.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM	TO	Subject area code *	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships*
P LISBOA 109	TR BOLU01	531	Chemistry	1 st , 2 nd , 3 rd	5 students, 10 months maximum= 50 months	
TR BOLU01	P LISBOA 109	531	Chemistry	1 st , 2 nd , 3 rd	5 students, 10 months maximum= 50 months	

FROM	TO	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training*
P LISBOA 109	TR BOLU01	531	Chemistry	2 staff, 1 week, minimum 8 teaching hours	-
TR BOLU01	P LISBOA 109	531	Chemistry	2 staff, 1 week, minimum 8 teaching hours	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies	Staff Mobility for Teaching
P LISBOA 109	Chemistry	Portuguese	English*	B1	B2
TRBOLU01		English	English	B1	B2

*Postgraduate or Master programmes courses will be lectured in English in case there are non Portuguese speaking students in class.

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term* [month]	Spring term* [month]
P LISBOA 109	June, 30 th	October, 31 st
TR BOLU01	15 July	15 December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished
4. Termination of the agreement

This Agreement becomes effective for the period indicated on the first page.

F. Information

1. Grading systems of the institutions

TR BOLU01: In addition to the ECTS grading system. AIBU also uses the local grading system.

AIBU Local Grading System:

For each course, the student is given one of the following grades by the course instructor. The letter grades, grade points and percentage equivalents are given below:

Percentage	Letter Grade	Grade Points
90-100	AA	4.00
85-89	BA	3.50
80-84	BB	3.00
75-79	CB	2.50
65-74	CC	2.00
60-64	DC	1.50
55-69	DD	1.00
50-54	FD	0.50
49 and below	FF	0.00

Other Grades: I: Incomplete, S: Satisfactory Completion, P: Satisfactory Progress, U: Unsatisfactory, X: Exempt, NI: Not Included, W: Withdrawn, NA: Not Attended

P LISBOA109 (FCUL): The Portuguese grading system expresses itself in values between 0 and 20, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
TR BOLU01	AIBU Erasmus Office erasmus@ibu.edu.tr	The students are recommended to apply to embassies/consulates for student visa procedures in their home countries. They can also consult the following link for a-visa procedures. https://www.evisa.gov.tr/en/ http://erasmus.ibu.edu.tr/index.php?lang=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
TRBOLU01	AIBU Erasmus Office	The University provides general health examination in its facilities but the students are highly advised to have private insurance for treatment and medicine.

