



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2015-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution, Erasmus code and address (and department, where relevant)	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF MARIBOR <b>SI MARIBOR01</b> Slomškovo trg 15, 2000 Maribor, Slovenia	<b>Mladen Kraljić</b> Head of IRO +386 2 2355 342 <a href="mailto:erasmus@um.si">erasmus@um.si</a>  <b>Eva Škruba</b> Erasmus incoming coordinator <a href="mailto:eva.skruba@um.si">eva.skruba@um.si</a>	<a href="http://www.um.si/en/international/erasmus/Pages/Faculties-information.aspx">http://www.um.si/en/international/erasmus/Pages/Faculties-information.aspx</a>
UNIVERSIDADE DE LISBOA <b>P LISBOA109</b>  Faculty of Sciences	Ana Matos Faculty of Sciences Mobility Office, Campo Grande, 1749-016, Lisboa, Portugal <a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443 Biology Departmental Prof. Margarida Ramos ( <a href="mailto:mmramos@fc.ul.pt">mmramos@fc.ul.pt</a> )	<a href="http://www.fc.ul.pt/pt/curriculos?refer=3">http://www.fc.ul.pt/pt/curriculos?refer=3</a>

## B. Mobility numbers<sup>1</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
SI MARIBOR01	P LISBOA109	42	Life Science	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	18 months 3 students	0
		524	Chemical and process	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	5 months 1 student	0
		442	Chemistry	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>		0
P LISBOA109	SI MARIBORO 1	42	Life Science	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	<b>18 months 3 students</b>	0
		524	Chemical and process	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	<b>5 months 1 student</b>	0
		442	Chemistry	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>		0

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
SI MARIBOR01	P LISBOA109	524	Chemical and process	5 days [1 STAFF=5 days]	0
P LISBOA109	SI MARIBOR01	524	Chemical and process	5 days [1 STAFF=5 days]	0
SI MARIBOR01	P LISBOA109	442	Chemistry	10 days [1 STAFF=5 days]	1
P LISBOA109	SI MARIBOR01	442	Chemistry	10 days [1 STAFF=5 days]	1
SI MARIBOR01	P LISBOA109	42	Life Science	10 days [1 STAFF=5 days]	1
P LISBOA109	SI MARIBOR01	42	Life Science	10 days [1 STAFF=5 days]	1

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
SI MARIBOR01	- 582	EN SI	- SI	B1 -	B2 -
P LISBOA109		Portuguese	English (*)	B1	B2

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

\*Postgraduate or Master programmes courses in Chemistry may be lectured in English in case there are non Portuguese speaking students in class.

## D. Additional requirements

**SI MARIBOR01:** For admission to the University of Maribor in the framework of the Erasmus+ programme, students must follow the application procedure published at the following web page: <http://www.um.si/en/international/erasmus/Pages/Application-procedure-for-Erasmus-students.aspx>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI MARIBOR01	July 1 – students from EU June 1 - students from non - EU countries	December 1– students from EU November 1 – students from non - EU countries
P LISBOA 109	June, 30	October, 31

2. The receiving institution will send its decision within **3** weeks.  
The Faculty of Science of the University of Lisbon will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

**SI MARIBOR01:** The ECTS users' guide of University of Maribor is published at the following web page: <http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx>

**P LISBOA109 (FCUL):** The Portuguese grading system expresses itself in values between 0 and 20, being 10 the minimum grade for approval.

ECTS Grade	Portuguese Grade
A	18-20
B	16-17
C	14-15
D	10-13
F/FX	Fail

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline <a href="mailto:erasmus@um.si">erasmus@um.si</a> tel.: +386 2 23 55 342	<a href="http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx">http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx</a>
P LISBOA109	<a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443	<a href="http://internacional.ulisboa.pt/">http://internacional.ulisboa.pt/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the

Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline erasmus@um.si tel.: +386 2 23 55 342	<a href="http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx">http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx</a>
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	<a href="http://internacional.ulisboa.pt/">http://internacional.ulisboa.pt/</a>


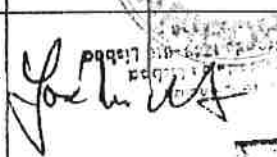
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline erasmus@um.si tel.: +386 2 23 55 342	<a href="http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx">http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx</a>
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	<a href="http://internacional.ulisboa.pt/">http://internacional.ulisboa.pt/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
SI MARIBOR01	prof. dr. Danijel Rebolj, rector		
P LISBOA109	Prof. José Artur Martinho Simões, The Director of the Faculty of Sciences	15.04.2015	

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