



ERASMUS+ PROGRAMME
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017/18-2020/21²
between programme countries³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDADE DE LISBOA Faculty of Sciences	P LISBOA109	Ana Paula Matos Faculdade de Ciências da Universidade de Lisboa Campo Grande, Ed. C4,1749-016 Lisboa · Portugal T (+351) 217 500 443 Ext. 24115 internacional@ciencias.ulisboa.pt	https://ciencias.ulisboa.pt/pt/oferta-formativa
KARLSTAD UNIVERSITY	S KARLSTA01	Ms Susanna Svensson International Coordinator, Agreements, International Office Collaboration@kau.se Ms Maria Nilsson, International Coordinator, Incoming exchange students, International Office exchange@kau.se +46 54 700 1033 Outgoing Student Team, International Coordinator, Outgoing exchange students, International Office exchange@kau.se +46 54 700 2351 Departmental Coordinator Anders Hedin Anders.hedin@kau.se	https://www.kau.se/en

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

[The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st , 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
SKarlsta01	P LISBOA109	061	Information and Communication Technologies (ICT)	2 nd	2/10	
		0533	Physics			
P LISBOA109	SKarlsta01	061	Information and Communication Technologies (ICT)	1 st 2 nd	2/10	
		0533	Physics			

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P LISBOA109	S KARLSTA01	061	Information and Communication Technologies (ICT)	2/10 days	
		0533	Physics		
S KARLSTA01	P LISBOA109	061	Information and Communication Technologies (ICT)	2/10 days	
		0533	Physics		

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA109		Portuguese	English (*)	B1	English B2
S KARLSTA01			English	B2	English B2

(*) Postgraduate or Master programmes courses may be lectured in English in case there are non Portuguese speaking students in class.

D. Additional requirements

SKarlsta01 Grading system

In most faculties and disciplines the grades awarded are:

VG = Pass with distinction
G = Pass
U = Fail

In engineering departments, the following scale may be used:

5 = Pass with great distinction
4 = Pass with distinction
3 = Pass
U = Fail

ECTS Grading Table (EGT)

Since January 2011 Karlstad University, strictly following the recommendations of the European Union, does not issue ECTS grades. It is however possible for international students to print transcripts of records including the ECTS Grading Table (EGT), which is a table presenting the distribution of the national/local grades.

The admissions requirements for exchange students are set out at: <https://www.kau.se/en/education/explore-student-life/application-admission/how-apply>

Students with additional needs are supported at Karlstad University: <https://www.kau.se/en/node/242>

P LISBOA109

The **Portuguese grading system** expresses itself in values **between 0 and 20**, being 10 the minimum grade for approval.

Students and Staff with disabilities:

<https://ciencias.ulisboa.pt/en/students-with-special-educational-needs>

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term*	Spring term*
P LISBOA109	June, 30th	October, 31st
S KARLSTA01	Nomination: April 1 st Application: April 15 th Master programmes February 1 st	Nomination: October 1 st Application: October 15 th

[* to be adapted in case of a trimester system]

1. The receiving institution will send its decision within 6-8 weeks after the deadline.
2. A Transcript of Records (TOR) will be issued by the receiving institution no later than 12 weeks after the assessment period has finished depending on the completion of the course list by the Incoming student (including resit).
3. It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

	P LISBOA109	S KARLSTA01
WWW for Incoming Students	https://ciencias.ulisboa.pt/en/ci%C3%A2ncias-incoming	http://www.kau.se/en/
WWW Course Catalogue	https://ciencias.ulisboa.pt/pt/oferta-formativa	https://www5.kau.se/en/education/courses/in-english
Housing⁷	https://ciencias.ulisboa.pt/en/accommodation	https://www.kau.se/en/education/explore-student-life/practical-information/accommodation
Contact details	internacional@ciencias.ulisboa.pt +351 21750 0443	exchange@kau.se +46 54 700 1033
WWW Visa Information⁸	http://www.ulisboa.pt/en/inicio/mobility/practical-information/visas/	https://www.kau.se/en/education/explore-student-life/practical-information/residence-permit
Contact details	internacional@ciencias.ulisboa.pt +351 21750 0443	exchange@kau.se +46 54 700 1033
WWW Insurance Information⁹	https://ciencias.ulisboa.pt/pt/erasmus	https://www.kau.se/en/education/explore-student-life/practical-information/health-and-insurance
Contact details	internacional@ciencias.ulisboa.pt +351 21750 0443	exchange@kau.se +46 54 700 1033





⁷ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁸ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

ECTS Users' Guide ¹⁰	https://ciencias.ulisboa.pt/en/information-for-students	https://www.kau.se/en/education/explore-student-life/application-admission/recognition-procedures/ects-system Credits and Workload: https://www.kau.se/en/education/explore-student-life/swedish-academic-system/credits-and-workload Grading system: https://www.kau.se/en/education/explore-student-life/swedish-academic-system/grading-system
WWW Students and Staff with Disabilities	https://ciencias.ulisboa.pt/en/students-with-special-educational-needs	https://www.kau.se/en/node/242
Contact details	gapsl@ciencias.ulisboa.pt +351 217 500 435	Birgitta.lindell@kau.se +46 54 700 1050

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹¹
P LISBOA109	Prof. José Artur Martinho Simões, The Director of the Faculty of Sciences	2017-11-27	  Ciências ULisboa
S KARLSTA01	Susanna Svensson, International Coordinator, Karlstad University	2017-11-24	 

KARLSTAD UNIVERSITY SWEDEN

¹⁰ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹¹ Scanned signatures are accepted