



rijksuniversiteit
groningen

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Universidade de Lisboa	P LISBOA109	Unit of International Academic Programmes internacional@ulisboa.pt +351 210 113 482/+351 210 170 196	www.ulisboa.pt
Faculty of Sciences (FCUL)	P LISBOA109	Mobility Office internacional@fc.ul.pt +351 21750 0443	www.fc.ul.pt
Department of Geographic Engineering, Geophysics and Energy	P LISBOA109	Prof. Guilherme Carrilho da Graça gcgraca@fc.ul.pt	
University of Groningen	NL GRONING01	Erasmus institutional coordinator: Regine van Groningen Broerstraat 5, 9712 CP Groningen, The Netherlands T +31 50 3637231	http://www.rug.nl/education/exchange-programmes/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		E r.j.van.groningen@rug.nl Exchange coordinator: Annemieke Beereboom Faculty of Mathematics and Natural Sciences Nijenborgh 9, 9747 AG Groningen, The Netherlands T +31 50 363 3927 E exchange.science@rug.nl	
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B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
P LISBOA10 9	NL GRONINGO 1	443	Energy and Environmental Engineering	2 nd	3x10=30	
NL GRONINGO 1	P LISBOA109	443	Energy and Environmental Engineering	2 nd	3x10=30	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISCE D]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
P LISBOA109	NL GRONINGO1				

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

NL GRONING01	P LISBOA109				
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA109	443	Portuguese	English (MSc)*	B1	B2
NL GRONING01	443	English		B2 / C1	C1 / C2

*Postgraduate or Master programmes courses may be lectured in English in case there are non Portuguese speaking students in class.

For more details on the language of instruction recommendations, see the course catalogue of each institution:

P LISBOA109 (FCUL): <http://www.fc.ul.pt/pt/cursos?refer=3>

NL GRONING01:

For more details on the language proficiency recommendations, see <http://www.rug.nl/fwn/fmns-programme/exchanges-and-short-stay/english-language-proficiency>

D. Additional requirements

NL GRONING01:

- Incoming Erasmus students should select 100% of the course units in their Learning Agreement from study programs offered by the Faculty of Mathematics and Natural Sciences only.

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

- The University of Groningen welcomes students and staff with disabilities, providing information and assistance. Further information is available at:
<http://www.rug.nl/education/international-students/studying-with-disability/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA109	June, 30 th	October, 31 st
NL GRONING01	Application: 15 June	Application: 15 November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.

NL GRONING01: Nominated students who submitted by e-mail a fully completed & signed application package, will receive an Acceptance Letter and information within 4 weeks after the deadline has passed. Application packages of students who have not been nominated will not be accepted

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

NL GRONING01: A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the last assessment period has finished, at the end of the exchange period

4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P LISBOA109 : The **Portuguese grading system** expresses itself in values **between 0 and 20**, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail

ECTS Grade	Portuguese Grade
A	18-20

B	16-17
C	14-15
D	10-13
F/FX	Fail

NL GRONINGO1: A student's workload is measured in ECTS credits. According to Dutch law, one credit represents 28 hours of work and 60 credits represents one year of full-time study. The academic year lasts 42 weeks.

The grading system used in the Netherlands is on a scale from 1 (very poor) to 10 (outstanding). The lowest passing grade is 6; 9s are seldom given and 10s are extremely rare. Grades 1-3 are hardly ever used.

<http://www.rug.nl/education/find-out-more/studying-at-university/workload>

For each degree programme at the University of Groningen the ECTS grading table is available. *The grading table for the field(s) of study/ subject Area(s) under B. may be added (ProGRESS).*

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
NL GRONINGO1	International Service Desk isd@rug.nl	http://www.rug.nl/education/international-students/visa-immigration/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:





Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
NL GRONING01	International Service Desk isd@rug.nl	http://www.rug.nl/education/international-students/health-insurance/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
NL GRONING01	Faculty contact Housing Office: Annemieke Beereboom	www.housingoffice.nl

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
P LISBOA109	Prof. José Manuel Pinto Paixão, The Director of the Faculty of Sciences		 
NL GRONING01	Regine van Groningen, Erasmus institutional coordinator	16-1- 2014	  / university of groningen

⁶ Scanned signatures are accepted