

Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021¹ between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITA' DEGLI STUDI DI PAVIA (University of Pavia) Corso Strada Nuova 65, 27100 Pavia	I PAVIA01	Head of international office: Dr Silvia Massara Contact person in charge of this agreement: Gala Garancini International Relations Office- International Mobility Via S. Agostino, 1 - 27100 PAVIA gala.garancini@unipv.it - tel. +39 0382 984004 - fax +39 0382 984314 Academic coordinator: Prof.ssa Rosanna Nano Biology and Biotechnology Department "Lazzaro Spallanzani" - Via Ferrata, 9 - 27100 Pavia Tel: +39 0382 986405 Fax: +39 0382 986406 E-mail: nano@unipv.it	www.unipv.eu http://www.unipv.eu/site/en/home/academics/course-catalogue.html Staff contact details: http://www.unipv.eu/site/en/home/international-relations/erasmus/articolo1006.html
UNIVERSIDADE DE LISBOA	P LISBOA109	Contact person in charge of this agreement: Ana Matos Faculty of Sciences Mobility Office internacional@fc.ul.pt +351 21750 0443 Academic coordinator Departmental Coordinator: Eugenia Ribeiro/Margarida Ramos, eribeiro@fc.ul.pt / mmramos@fc.ul.pt	www.ulisboa.pt www.fc.ul.pt http://www.fc.ul.pt/pt/cursos?refer=3

¹The agreement is valid until the academic year 2020/2021

B. Mobility numbers per academic year

If the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st , 2nd or 3rd] *	Student Mobility for Study	
					Total number of students	Number of months of mobility for each student
P LISBOA109	I PAVIA01	051 - 421	Biology	2nd and 3rd	2x6	12

Please detail below any restriction to student mobility for study

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	
P LISBOA109	I PAVIA01		

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Staff Mobility for Teaching (tick the box)
I PAVIA01	P LISBOA109			
P LISBOA109	I PAVIA01			

* compulsory fields

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period. Please indicate in which language courses are taught at the host institution, the level required to Incoming students and if a certification is needed:

Receiving institution [Erasmus	Optional: Subject area	Language of Instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ²	Certification [yes(please specify)/no]

²For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

code]				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]	Staff Mobility for Training	
I PAVIA01		Italian	English	B1	B2	B2	NO
P LISBOA109		Portuguese		B1			

For more details on the language of instruction recommendations, see the course catalogue *provided on the first page*.

D. Additional requirements

I PAVIA01

Staff Mobility for Training and for Teaching: the University of Pavia welcomes applications from foreign Staff for a training/teaching period, however it is at the discretion of the department concerned whether or not to accept a staff training visitor.

Applications must be sent at least two months prior to the desired training/teaching period. The training/teaching period cannot be scheduled during Summer (i.e. July-August) in the Academic year.

SAISD takes care of the facilities for students with special needs. It coordinates and monitors all the initiatives relating to the integration of students with disabilities in all aspects of university life, giving them the possibility to attend lessons and laboratory sessions, and to get access to libraries and other university facilities. Contact SAISD on disabili@unipv.it –and visit <http://saisd.unipv.it/>

Student Mobility for Studies: for all the requirements please visit <http://www.unipv.eu/site/en/home/international-relations/erasmus/incoming-students.html>

P LISBOA109

E. Calendar

1. Applications/information on nominated **students** must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
I PAVIA01	Early July	Early December
P LISBOA109	June, 30 th	October, 31 st

I PAVIA01

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

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The receiving institution will send its decision within 6 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the Institutions

I PAVIA01: Please visit <http://www.unipv.eu/site/en/home/academics/course-catalogue/articolo9306.html>

P LISBOA109: Please visit: <https://www.fc.ul.pt/node/2036>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA01	For students incoming.erasmus@unipv.it 0039 0382 984601 For teaching staff elena.fontana@unipv.it 0039 0382 984601	For NON-EU students visa, please visit http://www.unipv.eu/site/en/home/international-relations/erasmus/incoming-students/before-the-arrival.html For teaching staff visa, please visit http://www.unipv.eu/site/en/home/international-relations/erasmus/teaching-staff-mobility/articolo8797.html
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA01	For students incoming.erasmus@unipv.it 0039 0382 984601 For teaching staff elena.fontana@unipv.it 0039 0382 984601	For students, please visit http://www.unipv.eu/site/en/home/international-relations/erasmus/incoming-students/before-the-arrival.html For teaching staff, please visit http://www.unipv.eu/site/en/home/international-relations/erasmus/teaching-staff-mobility/articolo8797.html
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

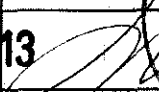
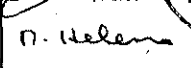
4. Housing

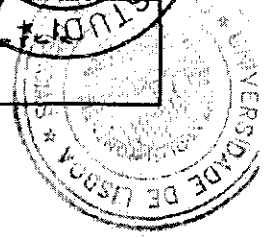
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA01	For students incoming.erasmus@unipv.it 0039 0382 984601 For teaching staff elena.fontana@unipv.it 0039 0382 984601	For students, please visit http://www.unipv.eu/site/en/home/international-relations/erasmus/incoming-students/before-the-arrival.html For teaching staff, please visit http://www.unipv.eu/site/en/home/international-relations/erasmus/teaching-staff-mobility/articolo8797.html
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
I PAVIA01	Dott. Silvia Massara Head of International Office	10 DIC. 2013	
P LISBOA109	Prof. Maria Helena Garcia, Faculty of Sciences Erasmus Institutional Coordinator	6/12/2013	M. Helena Garcia 



³Scanned signatures are accepted