



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries [Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITÀ DEL SALENTO Department of Humanities	I LECCE01	Selene Mangialardo Head of the Student Mobility office selene.mangialardo@unisalento.it Administrative contact: Kelly Serbeti, Student Mobility Office Viale Gallipoli, 49, 73100 Lecce tel.: +39 0832 293566, fax: +39 0832 293369 programmi.europei@unisalento.it kelly_serbeti@unisalento.it Academic contacts: Prof. Giovanni Scarafile giovanni.scarafile@unisalento.it Prof. Mario Castellana mario.castellana@unisalento.it Prof. Maurizia Pierri maurizia.pierri@unisalento.it	http://www.unisalento.it/web/guest/facolta http://unisalento.lomanager.it/studenti/
UNIVERSIDADE DE LISBOA Faculty of Sciences	P LISBOA109	Ana Matos Faculty of Sciences Mobility Office internacional@fc.ul.pt +351 21750 0443 +351 21750 0162 Academic contact: Prof. Olga Pombo opombo@fc.ul.pt	www.ulisboa.pt www.fc.ul.pt http://www.fc.ul.pt/pt/cursos?refer=3

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED D]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
I LECCE01	P LISBOA109	0223	Philosophy and ethics	2 nd ;3 rd	1x10	
P LISBOA109	I LECCE01	0223	Philosophy and ethics	2 nd ;3 rd	1x10	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
I LECCE01	P LISBOA109	022	Philosophy and ethics	2 persons 2 weeks x 8 hours each per week	
P LISBOA109	I LECCE01	022	Philosophy and ethics	2 persons 2 weeks x 8 hours each per week	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I LECCE01	022	Italian		B1*	B2
P LISBOA109	022	Portuguese	English/French	B1	B2

(*) Is not required any specific language certificate but the selected students must have the necessary level to be able to attend lessons and sit exams.

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

Università del Salento

Incoming international staff members should apply for visits to the departmental coordinators of the respective faculty with copy sent to the Student Mobility Office (seiene.mangialardo@unisalento.it) of the University of Salento.

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Student Mobility Office: international.mobility@unisalento.it

E. Calendar

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I LECCE01	June 30th	October 31st
P LISBOA109	June, 30 th	October, 31 st

- The receiving institution will send its decision within 6 weeks after the application deadline.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

The above mentioned parties agree to cooperate in the following activities under the terms of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and - if the application is successful- the Financial Agreement, and will work according to the principles of

⁶For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this cooperation agreement and will endeavour to carry out the agreement to best of their abilities. Cancellation of the agreement, additional activities and changes in mobility data can be made annually if communicated before October 1st.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

Institution [Erasmus code]	DETAILS	WEBSITE
I LECCE01	For details please visit our web pages:	http://unisalento.it/ipmanager/it/studenti/ http://www.unisalento.it/web/guest/studies_abroad
P LISBOA109	P LISBOA109 (Faculty of Sciences of the University of Lisbon): http://www.fc.ul.pt/node/2036 The Portuguese grading system expresses itself in values between 0 and 20, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail	https://www.fc.ul.pt/node/2036

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I LECCE01	international.mobility@unisalento.it	https://www.internazionalizzazione.unisalento.it/student_visa
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I LECCE01	international.mobility@unisalento.it	http://unisalento.ilpmanager.it/incoming/documenti/insurance.pdf
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.uisboa.pt/



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I LECCE01	international.mobility@unisalento.it	http://unisalento.ilpmanager.it/studenti/
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.uisboa.pt/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
I LECCE01	Prof. Vincenzo Zara Rector		
P LISBOA109	Prof. José Artur Martinho Simões The Director of the Faculty of Sciences	27.10.2014	

⁷Scanned signatures are accepted