



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2015-2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ⁴ (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|---|---|
| Université Jean-Moulin Lyon 3 International Relations Office 6 cours Albert Thomas BP 8242 69355 Lyon cedex 08 France | F LYON03 | Institutional Erasmus coordinator : Robert Sherratt international.agreements@univ-lyon3.fr Tel. : + 33 04 78 78 72 87 Exchange coordinator: M.-A.TESTON marie-ange.teston@univ-lyon3.fr Academic contact in Faculty of philosophy: JB Joinet jean-baptiste.joinet@univ-lyon3.fr Incoming & outgoing students coordinator: Mireille Corticchiato mireille.corticchiato@univ-lyon3.fr tel : +33 4 78 78 70 71 | http://www.univ-lyon3.fr/en/ courses: http://www.univ-lyon3.fr/en/programmes/exchange-students/ |
| UNIVERSIDADE | P LISBOA109 | Ana Matos Faculty of Sciences | www.ulisboa.pt |

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

| | | | |
|-------------------------------------|--|--|---|
| DE LISBOA Faculty of Sciences | | Mobility Office internacional@fc.ul.pt +351 21750 0443 +351 21750 0162 Academic contact: Prof. Olga Pombo opombo@fc.ul.pt | www.fc.ul.pt http://www.fc.ul.pt/pt/cursos?refer=3 |
|-------------------------------------|--|--|---|

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods | |
|---|---|--------------------------------|---------------------|---|--|-------------------------------------|
| | | | | | Student Mobility for Studies [total number of months of the study periods or average duration*] | Student Mobility for Traineeships * |
| F LYON03 | P LISBOA109 | 023 | Philosophy | 1 st , 2 nd , 3 rd | 2x10 months | n/a |
| P LISBOA109 | F LYON03 | 023 | Philosophy | 1 st , 2 nd , 3 rd | 2x10 or 4x 5months | n/a |

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|--------------------------------|---------------------|--|-------------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration*] | Staff Mobility for Training * |
| F LYON03 | P LISBOA109 | 023 | Philosophy | 2 x 5 days | 1x5 days |
| P LISBOA109 | F LYON03 | 023 | Philosophy | 2 x 5 days | 1x5 days |

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ⁶ | |
|---|---------------------------|---------------------------|---------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| F LYON03 | | French | English | See below | - |
| P LISBOA109 | 022 | Portuguese | English/French | B1 | B2 |

| F LYON03 Université Jean-Moulin Lyon3 | |
|--|--|
| «Études Universitaires Françaises » (EUF) Program : ► CEUF : one semester ► DEUF : one full academic year | S.E.L.F. Program: "Study in English, Lyon, France" undergraduate level, 1 st or 2 nd semester only: |
| sufficient level to attend courses taught in French: ⇒ Minimum level : B1 | French level : the SELF program addresses non-French -speaking students (level<A2) |
| | For students enrolled in a university of a country where English is not the official language: - TOEFL IBT: overall score of 80 or higher with 20 at least for each section – only the official test will be accepted (the local institutional version is not adequate) - IELTS: overall score of 6,5 and 6 minimum at each section - TOEIC including speaking, writing, listening and reading test: overall score of 740 - Cambridge Advanced: A/B - Cambridge Proficiency: C minimum |
| Specific case of the students registered in the SELF in the 1 st semester and in the CEUF in the 2 nd semester : ► Students arriving in Lyon for the SELF semester should already have French language competence. The required level for starting the CEUF semester is B1. | |

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

F LYON03:

* Disabled people Service: Please check UJMLyon3 web page: <http://www.univ-lyon3.fr/en/campus-life/students-with-a-disability/>

⁶For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

*/Liability insurance is mandatory for all foreign students.

/Social security charges are mandatory for students (under 28 years of age) from out of European area

E. Calendar

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|------------------------------------|--------------------------------------|
| F LYON03 | Nomination deadline: April 30th | Nomination deadline: October 30th |
| P LISBOA109 | June, 30 th | October, 31 st |

2. The receiving institution will send its decision within 6 weeks after the application deadline.

FLYON03 : The university Jean-Moulin Lyon 3 will send automatic e-mail describing enrolment information to each incoming student once nominated.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The above mentioned parties agree to cooperate in the following activities under the terms of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and - if the application is successful- the Financial Agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this cooperation agreement and will endeavour to carry out the agreement to best of their abilities. Cancellation of the agreement, additional activities and changes in mobility data can be made annually if communicated before October 1st. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

| Institution [Erasmus code] | DETAILS | | WEBSITE |
|-------------------------------|-------------------------|--------------|---------|
| F LYON03 | Grade ECTS | French marks | |
| | A excellent | 17,00 / 20 | |
| | B very good | 15,00 / 20 | |
| | C good | 13,00 / 20 | |
| | D satisfactory | 11,00 / 20 | |
| | E sufficient | 10,00 / 20 | |
| | FX insufficient/failure | 8,00 / 20 | |
| | F insufficient/failure | 0 / 20 | |
| PASS - 10/20 | | | |

| | | |
|-------------|---|---|
| P LISBOA109 | P LISBOA109 (Faculty of Sciences of the University of Lisbon): http://www.fc.ul.pt/node/2036 The Portuguese grading system expresses itself in values between 0 and 20, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail | https://www.fc.ul.pt/node/2036 |
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2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution (Erasmus code) | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| F LYON03 | Immigration Office contact : michael.faure@univ-lyon3.fr Tel.:+ 33 4 78 78 71 04 | http://www.univ-lyon3.fr/fr/international/ |
| P LISBOA109 | internacional@fc.ul.pt +351 21750 0443 | http://internacional.ulisboa.pt/ |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution (Erasmus code) | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| F LYON03 | General incoming coordinator : Chantal ORTILLETZ tel :+ 33 4 78 78 70 08 Email : chantal.ortilletz@univ-lyon3.fr Incoming & outgoing students coordinator: Mireille Corticchiato mireille.corticchiato@univ-lyon3.fr tel : +33 4 78 78 70 71 | http://www.univ-lyon3.fr/fr/international/venir-a-lyon-3/ |
| | NB: Liability Insurance is mandatory for all foreign students. Social security charges are mandatory for students (under 28 years of age) from out of European area | |
| P LISBOA109 | internacional@fc.ul.pt +351 21750 0443 | http://internacional.ulisboa.pt/ |



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution (Erasmus code) | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| F LYON03 | General incoming coordinator: Chantal ORTILLETZ tel :+ 33 4 78 78 70 08 Email : chantal.ortilletz@univ-lyon3.fr | http://www.univ-lyon3.fr/fr/international/venir-a-lyon-3/ |
| P LISBOA109 | internacional@fc.ul.pt +351 21750 0443 | http://internacional.ulisboa.pt/ |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution (Erasmus code) | Name, function | Date | Signature ⁷ |
|-------------------------------|---|------------|---|
| F LYON03 | Robert Sherratt Institutional Erasmus coordinator | 16.9.2015 |  |
| P LISBOA109 | Prof. José Artur Martinho Simões The Director of the Faculty of Sciences | 28.07.2015 |  |

⁷Scanned signatures are accepted