Erasmus+ Programme

Key Action 1
— Mobility for learners and staff —
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018/19-2020/21
between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

<table>
<thead>
<tr>
<th>Name of the institution (and department, where relevant)</th>
<th>Erasmus code</th>
<th>Contact details³ (email, phone)</th>
<th>Website (eg. of the course catalogue)</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIVERSIDADE DE LISBOA, Faculty of Sciences</td>
<td>P LISBOA109</td>
<td>International Relations Office</td>
<td><a href="https://ciencias.ulisboa.pt/p">https://ciencias.ulisboa.pt/p</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ana Matos</td>
<td>t/oferta-formativa</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Faculdade de Ciências da</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Universidade de Lisboa,</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lisboa · Portugal</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>T (+351) 217 500 443</td>
<td>Ext. 24115</td>
</tr>
<tr>
<td></td>
<td></td>
<td>INTERNACIONALES DEL CAMPUS DE TOLEDO:</td>
<td></td>
</tr>
</tbody>
</table>
### B. Mobility numbers per academic year

(The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year)

<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
<th>Subject area code</th>
<th>Subject area name</th>
<th>Study cycle</th>
<th>Number of student mobility periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>P LISBOA109</td>
<td>E CIUDA-R01</td>
<td>0512</td>
<td>Biochemistry</td>
<td>1st</td>
<td>2 x 9 months</td>
</tr>
<tr>
<td>E CIUDA-R01</td>
<td>P LISBOA109</td>
<td>0512</td>
<td>Biochemistry</td>
<td>1st</td>
<td>2 x 9 months</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
<th>Subject area code</th>
<th>Subject area name</th>
<th>Number of staff mobility periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>P LISBOA109</td>
<td>E CIUDA-R01</td>
<td>0512</td>
<td>Biochemistry</td>
<td>2 x 5 days, 1 x 5 days</td>
</tr>
<tr>
<td>E CIUDA-R01</td>
<td>P LISBOA109</td>
<td>0512</td>
<td>Biochemistry</td>
<td>2 x 5 days, 1 x 5 days</td>
</tr>
</tbody>
</table>

* Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Optional: Subject area</th>
<th>Language of instruction 1</th>
<th>Language of instruction 2</th>
<th>Recommended language of instruction level³</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erasmus code</td>
<td></td>
<td></td>
<td></td>
<td>Student Mobility for Studies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(Minimum recommended level: B1)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Staff Mobility for Teaching</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(Minimum recommended level: B2)</td>
</tr>
<tr>
<td>P LISBOA109</td>
<td></td>
<td>Portuguese</td>
<td>English (*)</td>
<td>B1</td>
</tr>
<tr>
<td>E CIUDA-R01</td>
<td>ALL</td>
<td>SPANISH</td>
<td>ENGLISH (further details at UCLM’s English Friendly Program starting in 2017-2018)</td>
<td>B1 (certification not requested)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>B2 (certification not requested)</td>
</tr>
</tbody>
</table>

(*) Postgraduate or Master programmes courses may be lectured in English in case there are non-Portuguese speaking students in class.
For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

(To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff)

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr
E CIUDAD-R01: Universidad de Castilla-La Mancha has infrastructure to welcome students and staff with disabilities, more information at: https://www.uclm.es/english/international.asp?op=7

PT LISBOA109: For further information regarding application procedure, academic calendar and other organisational aspects go to https://ciencias.ulisboa.pt/en/erasmus
The University of Lisboa welcomes students and staff with disabilities. Further information is available at: https://ciencias.ulisboa.pt/en/students-with-special-educational-needs

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

<table>
<thead>
<tr>
<th>Receiving institution [erasmus code]</th>
<th>Autumn term* [month]</th>
<th>Spring term* [month]</th>
</tr>
</thead>
<tbody>
<tr>
<td>P LISBOA109</td>
<td>June 30</td>
<td>October 31</td>
</tr>
<tr>
<td>E CIUDA-R01</td>
<td>June 15</td>
<td>November 30</td>
</tr>
</tbody>
</table>

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 2 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict".

F. Information

1. Grading systems of the institutions:

<table>
<thead>
<tr>
<th>E CIUDA-R01:</th>
</tr>
</thead>
<tbody>
<tr>
<td>9-10</td>
</tr>
<tr>
<td>8-8.9</td>
</tr>
<tr>
<td>6.5-7.9</td>
</tr>
<tr>
<td>5-6.4</td>
</tr>
<tr>
<td>0 to 4.9</td>
</tr>
</tbody>
</table>

Further info about Spanish ECTS System:


PT LISBOA109: The Portuguese grading system expresses itself in values between 0 and 20, being 10 the minimum grade for approval.

ECTS Grade - ECTS grading scale: (A – Excellent; B – Very Good; C – Good; D – Satisfactory; E – Sufficient)
2. **Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>P LISBOA109</td>
<td><a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443</td>
<td><a href="https://www.ulisboa.pt/en/info/practica">https://www.ulisboa.pt/en/info/practica</a> l-information-0</td>
</tr>
<tr>
<td>E CIUDA-R01</td>
<td>ORI CAMPUS TOLEDO UCLM <a href="mailto:Ori.to@uclm.es">Ori.to@uclm.es</a> +34925268800 (5704 – 5037 – 5090)</td>
<td><a href="http://www.uclm.es/english/internati">http://www.uclm.es/english/internati</a> onal.asp?op=4</td>
</tr>
</tbody>
</table>

3. **Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>P LISBOA109</td>
<td><a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a>/ +351 21750 0443</td>
<td><a href="https://ciencias.ulisboa.pt/pt/erasmus">https://ciencias.ulisboa.pt/pt/erasmus</a></td>
</tr>
<tr>
<td>E CIUDA-R01</td>
<td>ORI CAMPUS TOLEDO UCLM <a href="mailto:Ori.to@uclm.es">Ori.to@uclm.es</a> +34925268800</td>
<td><a href="http://www.uclm.es/english/international.asp?op=6">http://www.uclm.es/english/international.asp?op=6</a></td>
</tr>
</tbody>
</table>

UCLM useful information for UE CITIZENS:

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<table>
<thead>
<tr>
<th>Institution [Erasmus code]</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>P LISBOA109</td>
<td><a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a>/ +351 21750 0443</td>
<td><a href="https://ciencias.ulisboa.pt/en/accommodation">https://ciencias.ulisboa.pt/en/accommodation</a></td>
</tr>
<tr>
<td>E CIUDA-R01</td>
<td>ORI CAMPUS TOLEDO UCM <a href="mailto:Ori.to@uclm.es">Ori.to@uclm.es</a> +34925268800</td>
<td><a href="http://www.ucm.es/ori/estudiantes_internacionales/guia.asp#alojamiento">http://www.ucm.es/ori/estudiantes_internacionales/guia.asp#alojamiento</a></td>
</tr>
</tbody>
</table>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

<table>
<thead>
<tr>
<th>Institution [Erasmus code]</th>
<th>Name, function</th>
<th>Date</th>
<th>Signature*</th>
</tr>
</thead>
<tbody>
<tr>
<td>P LISBOA109</td>
<td>Prof. Luís Manuel Carriço The Director of the Faculty of Sciences</td>
<td>19/3/19</td>
<td>[Signature]</td>
</tr>
<tr>
<td>E CIUDA-R01</td>
<td>Fátima Guadamillas Gomez. Vice Chancellor for Internationalization</td>
<td>14/03/2019</td>
<td>[Signature]</td>
</tr>
</tbody>
</table>

* Scanned signatures are accepted