Erasmus + Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

<table>
<thead>
<tr>
<th>Name of the institution (and department, where relevant)</th>
<th>Erasmus code</th>
<th>Contact details (email, phone)</th>
<th>Website (e.g. of the course catalogue)</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIVERSIDAD DEL PAÍS VASCO/ EUSKAL HERRIKO UNIBERTSITATEA (UPV/EHU)</td>
<td>E BILBAO01</td>
<td>Marta Barandiarian, Director for International Mobility Edificio Rectorado, Barrio Sarriena s/n – 48940 LEIOA – (BIZKAIA) – SPAIN Phone: +34 94 601 2165 Fax: +34 94 601 3590 <a href="mailto:directora.internacional@ehu.es">directora.internacional@ehu.es</a></td>
<td><a href="http://www.relaciones-internacionales.ehu.es">http://www.relaciones-internacionales.ehu.es</a></td>
</tr>
<tr>
<td>Faculty of Informatics</td>
<td></td>
<td>Bilateral Agreements, International Relations Office Vicerrectorado de Proyección Internacional ‘Edificio Ignacio Mª Barriola – 1ª pl. Plaza Elhuyar, 1 // 20018 DONOSTIA-SAN SEBASTIAN (GIPUZKOA) – SPAIN Tel.: +34 943 018136 Fax: +34 943018230: <a href="mailto:agreements.international@ehu.es">agreements.international@ehu.es</a></td>
<td><a href="http://www.informatica.ehu.es/p24">http://www.informatica.ehu.es/p24</a> 8-home/es</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><a href="http://www.informatica.ehu.es/p24">http://www.informatica.ehu.es/p24</a></td>
</tr>
</tbody>
</table>
### B. Mobility numbers\(^1\) per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
<th>Subject area code</th>
<th>Subject area name</th>
<th>Study cycle (short cycle, 1(^{st}), 2(^{nd}) or 3(^{rd}) cycle)</th>
<th>Number of student mobility periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>E BILBAO001</td>
<td>P LISBOA109</td>
<td>481</td>
<td>Computing</td>
<td>1st</td>
<td>1 student * 10 months</td>
</tr>
<tr>
<td>P LISBOA109</td>
<td>E BILBAO001</td>
<td>481</td>
<td>Computing</td>
<td>1st</td>
<td>1 student * 10 months</td>
</tr>
</tbody>
</table>

\(^1\) Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Optional: Subject area</th>
<th>Language of instruction 1</th>
<th>Language of instruction 2</th>
<th>Recommended language of instruction level</th>
</tr>
</thead>
<tbody>
<tr>
<td>E BILBAO01</td>
<td>Spanish</td>
<td>English in second year</td>
<td>B1 Spanish</td>
<td>Staff Mobility for Teaching (Minimum recommended level: B2)</td>
</tr>
<tr>
<td>P LISBOA109</td>
<td>Computer Science</td>
<td>Portuguese</td>
<td>English (MSc)*</td>
<td>B1</td>
</tr>
</tbody>
</table>

* Postgraduate programmes or Master programmes courses will be lectured in English in case there are non Portuguese speaking students in class. For more details on the language of instruction recommendations, see the course catalogue: http://www.fc.ul.pt/pt/cursos?refer=3

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

The UPV/EHU has a Disabled People’s Service (http://www.ikasleak.ehu.es/p202-shdischm/en/) who works in the three campuses to attend to the needs of the university population with disabilities, taking into account each person’s individual circumstances.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Autumn term [month]</th>
<th>Spring term [month]</th>
</tr>
</thead>
<tbody>
<tr>
<td>E BILBAO01</td>
<td>June 30th</td>
<td>November 30th</td>
</tr>
<tr>
<td>P LISBOA109</td>
<td>June, 30th</td>
<td>October, 31st</td>
</tr>
</tbody>
</table>
2. The receiving institution will send its decision within 4 weeks. **P LISBOA109** will send its decision within 6 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

This agreement will take effect in the 2014 academic year being valid for a period of 6 years, and will be tacitly renewed for further identical periods.

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

Either institution is free to terminate the present agreement. In order to do so, the institution wishing to terminate the agreement must:

I. Notify the other institution in writing of its intention, by giving at least a 12 months’ notice, stating the date on which it intends to make the termination effective. That is to say, a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. In consequence, any students who have started their exchange experience at either university at the date of termination may complete their stay. If an imbalance exists in the number of terms/semesters where exchanges have taken place, the deficit institution will be entitled to further exchanges until the imbalance is eliminated.

II. Termination of the agreement will not be penalised.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

   http://go.ehu.es/gradingsystem

ECTS grading scale:

<table>
<thead>
<tr>
<th>ECTS Grade</th>
<th>Spanish Grade</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>10</td>
<td>EXCELLENT outstanding performance with only minor errors</td>
</tr>
<tr>
<td>B</td>
<td>9</td>
<td>VERY GOOD above the average standard but with some errors</td>
</tr>
<tr>
<td>C</td>
<td>8</td>
<td>GOOD generally sound work with a number of notable errors</td>
</tr>
<tr>
<td>D</td>
<td>6, 7</td>
<td>Satisfactory fair but with significant shortcomings</td>
</tr>
<tr>
<td>E</td>
<td>5</td>
<td>SUFFICIENT performance meets the minimum criteria</td>
</tr>
<tr>
<td>FX</td>
<td>4</td>
<td>FAIL some more work required before the credit can be awarded</td>
</tr>
<tr>
<td>F</td>
<td>1 ÷ 3</td>
<td>FAIL considerable further work is required</td>
</tr>
</tbody>
</table>
**ECTS credits:**

<table>
<thead>
<tr>
<th>one semester</th>
<th>one full academic year</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 ECTS credits</td>
<td>60 ECTS credits</td>
</tr>
</tbody>
</table>

**P LISBOA109 (FCUL):** The Portuguese grading system expresses itself in values between 0 and 20, being 10 the minimum grade for approval.

<table>
<thead>
<tr>
<th>ECTS Grade</th>
<th>Portuguese Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>18-20</td>
</tr>
<tr>
<td>B</td>
<td>16-17</td>
</tr>
<tr>
<td>C</td>
<td>14-15</td>
</tr>
<tr>
<td>D</td>
<td>10-13</td>
</tr>
<tr>
<td>F/FX</td>
<td>Fail</td>
</tr>
</tbody>
</table>

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<table>
<thead>
<tr>
<th>Institution (Erasmus code)</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
</tr>
</thead>
</table>

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:
<table>
<thead>
<tr>
<th>Institution [Erasmus code]</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Further assistance: <a href="mailto:helpcentre1.internacional@ehu.es">helpcentre1.internacional@ehu.es</a></td>
<td></td>
</tr>
</tbody>
</table>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<table>
<thead>
<tr>
<th>Institution [Erasmus code]</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>E BILBAO01</td>
<td>Campus of Alava: <a href="mailto:helpcentre1.internacional@ehu.es">helpcentre1.internacional@ehu.es</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Campus of Biscay (Leioa): <a href="mailto:helpcentre2.internacional@ehu.es">helpcentre2.internacional@ehu.es</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Campus of Biscay (Bilbao): <a href="mailto:helpcentre3.internacional@ehu.es">helpcentre3.internacional@ehu.es</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Campus of Gipuzkoa: <a href="mailto:helpcentre4.internacional@ehu.es">helpcentre4.internacional@ehu.es</a></td>
<td></td>
</tr>
</tbody>
</table>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

<table>
<thead>
<tr>
<th>Institution [Erasmus code]</th>
<th>Name, function</th>
<th>Date</th>
<th>Signature²</th>
</tr>
</thead>
<tbody>
<tr>
<td>E BILBAO01</td>
<td>Marta Barandiarian, Director for International Mobility</td>
<td>27.02.2014</td>
<td>[Image of signature]</td>
</tr>
<tr>
<td>P LISBOA109</td>
<td>Prof. José Manuel Pinto Paixão, The Director of the Faculty of Sciences</td>
<td>28.01.2014</td>
<td>[Image of signature]</td>
</tr>
</tbody>
</table>

² Scanned signatures are accepted