

Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2016/17-20/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Universität Ulm	Universidade de Lisboa
Erasmus code	D ULM01	P LISBOA109
ECHE Number	29900-EPP-1-2014-1-DE-EPPKA3-ECHE	269558-EPP-1-2015-1-PT-EPPKA3-ECHE
PIC Number	999882209	949885305
Websites (e.g. of the course catalogue)	http://www.uni-ulm.de http://www.uni-ulm.de/io/exchange.html	www.ulisboa.pt http://www.fc.ul.pt/pt/cursos?refer=3
Contact details Central level (address, phone, fax, email)	Dr. Sabine Habermalz ERASMUS Institutional Coordinator Albert-Einstein-Allee 5 D 89075 Ulm / Germany Tel: ++49-731-50 22 0 46 Fax: ++49-731-50 22 0 46 sabine.habermalz@uni-ulm.de erasmus@uni-ulm.de	Prof. Maria Helena Garcia Erasmus Institutional Coordinator at the Faculty of Sciences of the University of Lisbon Campo Grande, 1749-016 Lisboa, Portugal +351 21750 0443 mhgarcia@fc.ul.pt

Contact details Faculty or departmental level (email)	Dr. Philipp von Wrangell Biology/Biochemistry Departmental Coordinator philipp.wrangell@uni-ulm.de	Ana Matos Mobility Office - Faculty of Sciences Campo Grande, 1749-016 Lisboa, Portugal +351 21750 0443 +351 21750 0162 internacional@fc.ul.pt
	Dr. Lena John Biology/Biochemistry Departmental Coordinator Assistant lena.john@uni-ulm.de	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM <small>[Erasmus code of the sending institution]</small>	TO <small>[Erasmus code of the receiving institution]</small>	Subject area code * <small>[ISCED]</small>	Subject area name *	Study cycle <small>1st, 2nd or 3rd</small> *	Number of student mobility periods Student Mobility for Studies <small>[total number of months of the study periods or average duration*]</small>
D ULM01	P LISBOA109	0512 051	Biochemistry Molecular & Translational Neurosciences	2 nd , 3 rd	2 x 6 (= 12 months total)
P LISBOA109	D ULM01			2 nd , 3 rd	2 x 6 (= 12 months total)

FROM <small>[Erasmus code of the sending institution]</small>	TO <small>[Erasmus code of the receiving institution]</small>	Subject area code * <small>[ISCED]</small>	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching <small>[total number of days of teaching periods or average duration*]</small>
D ULM01	P LISBOA109	0512 051	Biochemistry Molecular & Translational Neurosciences	1 Person / 1 Week / min. 8 Hrs.
P LISBOA109	D ULM01			1 Person / 1 Week / min. 8 Hrs.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies	Staff Mobility for Teaching
D ULM01	0512 051	German	English	German/English B1 (required) B2 (recommended)	German/English B2
P LISBOA109		Portuguese	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D ULM01:

- Incoming students can take courses from the following programmes:
 - Biochemistry (taught in German)
 - Molecular and Translational Neuroscience (taught in English)
 - Molecular Medicine (taught in English)
- Proof of German language proficiency not required from students who only want to do a Master thesis or lab project (even if teaching language is German). English B1/B2 sufficient.
- For more information on language issues see:
<http://www.uni-ulm.de/en/international/exchange/lang.html>

P LISBOA109:

- Postgraduate or Master programmes courses in Biochemistry may be lectured in English in case there are non Portuguese speaking students in class. For more details on the language of instruction recommendations, see the course catalogue:
<http://www.fc.ul.pt/pt/cursos?refer=3>

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

1. General Remarks

D ULM01:

- Students are expected to choose the majority of their courses in that subject area which is covered by the inter-institutional agreement. Students are allowed to choose an unlimited number of language courses (German and other languages).
- Decision of approval for courses in other subject areas or from different faculties may be delayed until the beginning of any given semester.
- In order to take courses from Master programs, students must have Master level, i.e. they must have completed a Bachelor degree or 3 years of study or 180 ECTS at the beginning of their ERASMUS period.
- Access to courses in Human Medicine (0912) and Molecular Medicine (0518) and Psychology (0313) is restricted to students who come on an agreement in that particular subject area.
- Erasmus students cannot register for courses offered by the *School of Advanced Professional Studies (SAPS)*.
- Students wishing to do lab work e.g. in chemistry and related subjects have to attend a safety briefing prior to the start of the lab. Approval may be denied or withdrawn if the performance of the student raises serious doubts that s/he will be able to follow or react to instructions due to poor linguistic competence and/or academic preparation in order to avoid hazards.

3. Students and Staff with Disabilities

D ULM01:

In principle, Ulm University is open to accepting students or staff with disabilities, however, we do not yet have an overall infra-structure to accommodate all conceivable needs.

The student housing agency provides especially designed rooms for students with disabilities, however, availability is limited and cannot be guaranteed.

The main university building is mostly barrier-free (doors, elevators, bathrooms) and thus wheelchair accessible, while other university buildings are not. Thus, it depends very much on the type of disability a student may have and which subjects s/he is planning to study to evaluate potential problems and solutions on an individual basis.

Therefore, partners are advised to contact us well before the application deadline to ensure that all necessary arrangements can be made.

P LISBOA109:

E. Calendar

Receiving Institution Erasmus code	D ULM01	P LISBOA109
Nomination <ul style="list-style-type: none"> Fall Semester Deadline Spring Semester Deadline Contact 	Advance nomination not required. erasmus@uni-ulm.de	Advance nomination is required in order to provide the students with a password to submit the online application form. internacional@fc.ul.pt
Application <ul style="list-style-type: none"> Fall Semester Deadline Spring Semester Deadline Information 	<ul style="list-style-type: none"> May 15th November 15th http://www.uni-ulm.de/io/exchange/application.html	<ul style="list-style-type: none"> June 30th October 31st https://www.fc.ul.pt/node/466
Decision Response <ul style="list-style-type: none"> Fall Semester Spring Semester 	<ul style="list-style-type: none"> June 30th January 15th 	The receiving institution will send its decision within 6 weeks.
Intensive Language Course / Orientation <ul style="list-style-type: none"> Fall Semester Spring Semester Information: 	<ul style="list-style-type: none"> Beginning of September until mid-October Beginning of March until mid-April http://www.uni-ulm.de/io/exchange/orientation.html	<ul style="list-style-type: none"> 1st Semester: beginning of October to the end of January. 2nd Semester: beginning of February to the end of May. http://www.iclp.letras.ulisboa.pt/Paginas/En/erasmus_en.html
Lecture Period <ul style="list-style-type: none"> Fall Semester Spring Semester Information 	<ul style="list-style-type: none"> Mid-October until mid-February ~ Easter until mid-July/end of July http://www.uni-ulm.de/io/exchange/datesdeadlines.html	<ul style="list-style-type: none"> Autumn Semester starts during the 2nd or 3rd week of September and ends during the mid of February; Spring Semester starts during the mid of February and ends in the beginning of July. Ordinary courses run for 13-15 weeks, each semester.
Exam Period	<ul style="list-style-type: none"> Last week during lecture period + the following three weeks after lecture period 3 weeks before the beginning of the next semester lecture period + first week of next semester lecture period 	In the winter semester, exams take place between January and February, and in the summer semester, between June and July.
Transcript of Records	A Transcript of Records will be issued 5 weeks after the assessment period has finished at our institution. Please note that in many cases, exams are scheduled on an individual basis. In such cases, please allow for 5 weeks after the date of the last exam.	A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
Termination of the agreement	In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.	

F. Information

1. Grading systems of the institutions

D ULM01:

<http://www.uni-ulm.de/io/exchange/exams-grades.html>

http://www.uni-ulm.de/fileadmin/website_uni_ulm/io/INC_EXAMS_GRADES/UUlm_Grading_System.pdf

P LISBOA109:

The Portuguese grading system expresses itself in values between 0 and 20, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<u>Institution</u> [Erasmus code]	<u>Contact details</u> (email, phone)	<u>Website for information</u>
D ULM01	erasmus@uni-ulm.de <ul style="list-style-type: none">• Dr. Sabine Habermalz +49-731-5022046• Julia Vogt-Hochheimer +49-731-5022022• Margit Kast +49-731-5022009	http://www.uni-ulm.de/io/exchange/accepted/visa.html
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D ULM01	erasmus@uni-ulm.de <ul style="list-style-type: none">• Dr. Sabine Habermalz +49-731-5022046• Julia Vogt-Hochheimer +49-731-5022022• Margit Kast +49-731-5022009	http://www.uni-ulm.de/lo/exchange/accepted/insurance.html
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

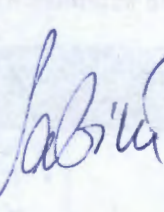

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D ULM01	<ul style="list-style-type: none">• Margit Kast +49-731-5022009 margit.kast@uni-ulm.de	http://www.uni-ulm.de/lo/exchange/housing.html
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/ http://www.fc.ul.pt/node/8071

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature Stamp
D ULM01	Dr. Sabine Habermalz ERASMUS Institutional Coordinator	19.01.2016	 
P LISBOA109	Prof. José Artur Martinho Simões, The Director of the Faculty of Sciences	19.01.2016	