

Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2016/17-2020/21

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Technische Universität München	Universidade de Lisboa
Erasmus code	D MUNCHEN02	P LISBOA109
ECHE Number	28692-EPP-1-2014-1-DE-EPPKA3-ECHE	269558-EPP-1-2015-1-PT-EPPKA3-ECHE
PIC Number	999977463	949885305
Websites (e.g. of the course)	http://www.international.tum.de https://campus.tum.de/tumonline/webnav.ini	www.ulisboa.pt http://www.fc.ul.pt/pt/cursos?refer=3
Contact details Central level (address, phone, fax, email)	International Center Valérie Lechevallier Erasmus Coordinator Tel.: +49 89 289 22582 lechevallier@zv.tum.de	Faculty of Sciences Prof. Maria Helena Garcia Erasmus Institutional Coordinator at the Campo Grande, 1749-016 Lisboa, Portugal +351 21750 0443 mhgarcia@fc.ul.pt
Contact details Faculty or departmental level (email)	Faculty of Chemistry Dr. Julia Hauk Erasmus Departmental Coordinator julia.hauk@tum.de	Mobility Office - Faculty of Sciences Ana Matos Campo Grande, 1749-016 Lisboa, Portugal +351 21750 0443 +351 21750 0162 internacional@fc.ul.pt

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]
D MUNCHEN 02	P LISBOA109	0512	Biochemistry Molecular & Translational Neurosciences	2 nd , 3 rd	1 x 10 months
P LISBOA109	D MUNCHEN 02			2 nd , 3 rd	1 x 10 months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching [total number of days of teaching periods or average duration*]
D MUNCHEN 02	P LISBOA109	0512	Biochemistry Molecular & Translational Neurosciences	1 x 5 days
P LISBOA109	D MUNCHEN 02			1 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies	Staff Mobility for Teaching
D MUNCHEN02	0512	German	English	B1 German B2 English	B2 English
P LISBOA109		Portuguese	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

P LISBOA109:

- Postgraduate or Master programmes courses in Biochemistry may be lectured in English in case there are non Portuguese speaking students in class. For more details on the language of instruction recommendations, see the course catalogue: <http://www.fc.ul.pt/pt/cursos?refer=3>

D. Additional requirements

D MUNCHEN02 : Please see Annex

E. Calendar

Receiving Institution Erasmus code	D MUNCHEN02	P LISBOA109
Nomination <ul style="list-style-type: none"> • Fall Semester Deadline • Spring Semester Deadline • Contact 	Please see Annex	Advance nomination is required in order to provide the students with a password to submit the online application form. internacional@fc.ul.pt
Application <ul style="list-style-type: none"> • Fall Semester Deadline • Spring Semester Deadline • Information 	Please see Annex	<ul style="list-style-type: none"> • June 30th • October 31st https://www.fc.ul.pt/node/466
Decision Response <ul style="list-style-type: none"> • Fall Semester • Spring Semester 	Please see Annex	The receiving institution will send its decision within 6 weeks.
Intensive Language Course / Orientation <ul style="list-style-type: none"> • Fall Semester • Spring Semester 	Please see Annex	<ul style="list-style-type: none"> • 1st Semester: beginning of October to the end of January. • 2nd Semester: beginning of February to the end of May. http://www.iclp.letras.ulisboa.pt/Paginas/En/erasmus_en.html
Lecture Period <ul style="list-style-type: none"> • Fall Semester • Spring Semester • Information 	Please see Annex	<ul style="list-style-type: none"> • Autumn Semester starts during the 2nd or 3rd week of September and ends during the mid of February; • Spring Semester starts during the mid of February and ends in the beginning of July.

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

		Ordinary courses run for 13-15 weeks, each semester.
Exam Period	Please see Annex	In the winter semester, exams take place between January and February, and in the summer semester, between June and July.
Transcript of Records	Please see Annex	A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
Termination of the agreement	In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.	

F. Information

1. Grading systems of the institutions

D MUNCHEN02 : Please see Annex

P LISBOA109:

The Portuguese grading system expresses itself in values between 0 and 20, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D MUNCHEN02	Please see Annex	Please see Annex
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D MUNCHEN02	Please see Annex	Please see Annex
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D MUNCHEN02	Please see Annex	Please see Annex
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/ http://www.fc.ul.pt/node/8071

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature Stamp
D MUNCHEN02	Sabine Viererbl, Erasmus Institutional Coordinator	22.06.2016	 Technische Universität München International Center Arcisstraße 21 - 80333 München
P LISBOA109	Prof. José Artur Martinho Simões, The Director of the Faculty of Sciences	30.06.2016	 Ciências ULisboa