



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Ludwig-Maximilians-Universität München	D MUNCHEN01	Institutional Coordinator: Jean Schleiss, International Office Geschwister-Scholl-Platz 1,80539 München Tel: +49 89 2180 3807,Fax: +49 89 2180 3136 jean.schleiss@lmu.de Departmental Coordinator: Bernhard Emmer, Fakultät für Physik Schellingstr. 4, 80799 München Tel: +49 89 2180 5389, Fax: +49 89 2180 5836 bernhard.emmer@physik.uni-muenchen.de	www.lmu.de/en/international/incoming
Universidade de Lisboa Faculty of Sciences	P LISBOA109	Ana Matos Mobility Office Faculty of Sciences Campo Grande, 1749-016, Lisboa, Portugal internacional@fc.ul.pt Phone:+351 21750 0443 Fax:+351 21750 0162 Departmental Coordinator: Guiomar Evans; Physics Department gevans@fc.ul.pt	www.ulisboa.pt http://www.fc.ul.pt/pt/cursos?refer=3

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
D MUNCHEN01	P LISBOA109	0533	Physics	1 st , 2 nd	2x10 months	-----
P LISBOA109	D MUNCHEN01	0533	Physics	1 st , 2 nd	2x10 months	-----

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D MUNCHEN01	P LISBOA109	0533	Physics	-----	Only by individual agreement
P LISBOA109	D MUNCHEN01	0533	Physics	-----	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D MUNCHEN01	0533	German	English (Master level)	B1	tbd

P LISBOA109	0533	Portuguese	English (Master level*)	B1	B2
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*Postgraduate or Master programmes courses may be lectured in English in case there are non Portuguese speaking students in class.

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

The sending university will screen and select candidates for exchange studies in accordance with its applicable rules and regulations. The candidates of the contracting institutions will use the required application form of the receiving institution. The receiving institution will accept the candidates selected by the sending institution if mutually acceptable academic and/or professional qualifications and standards are met. However, the receiving university has the right to make the final decision on the admission of candidates nominated for exchange. Admission to a specific course is subject to the exchange student being satisfactorily qualified for the chosen area of study and/or course level, and availability.

The exchange students will be subject to the laws and regulations of the country and the university where the student is currently studying or is under direct supervision.

Support is offered to students and staff with a special need or disability:

P LISBOA109:

D MUNCHEN01: see annex

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
D MUNCHEN01	Nomination deadline: May 15 Application deadline: June 15	Nomination deadline: November 15 Application deadline: December 15
P LISBOA109	June, 30 th	October, 31 st

2.

P LISBOA109 (Faculty of Sciences of the University of Lisbon): a Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the receiving HEI.

D MUNCHEN01: see annex

3. **P LISBOA109:** This agreement shall become effective from the academic year [2014/15] and shall remain in effect until the academic year [2020/21]. The contracting institutions will review the exchange annually in order to maintain a balance in number of students

exchanged. The agreement may be terminated by either contracting party giving at least six (6) months' written notice. However, any exchange in progress will continue until completed. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

D MUNCHEN01: see annex

F. Information

1. Grading systems of the institutions

P LISBOA109 (Faculty of Sciences of the University of Lisbon): <http://www.fc.ul.pt/node/2036>

The **Portuguese grading system** expresses itself in values **between 0 and 20**, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail

ECTS Grade	Portuguese Grade
A	18-20
B	16-17
C	14-15
D	10-13
F/FX	Fail

D MUNCHEN01: see annex

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D MUNCHEN01	erasmus-incoming@lmu.de	www.lmu.de/en/international/incoming >living in Munich>visa
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and

outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D MUNCHEN01	erasmus-incoming@lmu.de	www.lmu.de/en/international/incoming >living in Munich>health insurance
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D MUNCHEN01	Christine.kern@lmu.de	www.lmu.de/en/international/incoming >living in Munich>accommodation
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/





G. Liability

Each contracting party shall be independently liable for any loss, damage or injury to third parties resulting from the performance of the said contracting party's obligation by it or on its behalf under this agreement. A contracting party shall not be responsible to the other contracting party for any punitive or special damages, indirect or consequential loss or damages or similar, such as, but not limited to, loss of profit, loss of revenue or loss of contracts, unless caused by gross negligence or a wilful act.

H. Dispute Settlement

Any dispute, controversy or claim arising out of or in connection with this agreement, or the breach, termination or invalidity thereof, which cannot be resolved between programme directors or other designated representatives, will promptly be referred to the persons who is authorized to sign this agreement, or designee, who will address these matters in negotiations and come to a binding agreement between the contracting institutions.

I. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
D MUNCHEN01	Jean Schleiss, Institutional Coordinator	10.03.2014	 
P LISBOA109	Prof. José Artur Martinho Simões The Director of the Faculty of Sciences	13.03.2014	 

¹ Scanned signatures are accepted