



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Universidade de Lisboa Faculty of Sciences	P LISBOA109	Faculty of Sciences Mobility Office Ana Matos internacional@fc.ul.pt +351 21750 0443 +351 21750 0162	http://www.fc.ul.pt t http://www.fc.ul.pt/pt/cursos?refer=3
Karlsruhe Institute of Technology (KIT) Department of Informatics Department of Mechanical Engineering /School of Energy	D KARLSRU01	Administrative Coordination Andrea Morlock-Scherm, ERASMUS Institutional Coordinator International Students Office Adenauerring 2, 76131 Karlsruhe, Germany Phone: +49-721-608 44911	https://studium.kit.edu/meineuniversitaet/Seiten/vorlesungsverzeichnis.aspx www.intl.kit.edu/istudies/3171.php

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Email Incoming Students: erasmus-in@intl.kit.edu Email Outgoing Students: erasmus-out@intl.kit.edu Email Bilateral Agreements: erasmus_agreement@intl.kit.edu</p> <p>Academic/Departmental Coordination</p> <p>You can find information about our ERASMUS departmental coordinators at http://www.intl.kit.edu/istudies/3742.php</p>	
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B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISC ED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
P LISBOA109	D KARLSRU01	061	Computer Science	1 st 2 nd	2x10	
D KARLSRU01	P LISBOA109	061	Computer Science	1 st 2 nd	2x10	

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

P LISBOA109	D KARLSRU01 (School of Energy)	0713	Electricity and Energy	2 nd	2x10	
D KARLSRU01 (School of Energy)	P LISBOA109	0713	Electricity and Energy	2 nd	2x10	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA109		Portuguese	*	B1	
D KARLSRU01	Mechanical Engineering, Bio Sciences/Biology, Chemistry, Architecture	German	English	German: B1 English: B1	/
D KARLSRU01	All other subject areas	German	English	German: A2 English: B1	

* Postgraduate programmes or Master programmes courses will be lectured in English in case there are non Portuguese speaking students in class. For more details on the language of instruction recommendations, see the course catalogue: <http://www.fc.ul.pt/pt/cursos?refer=3>

For more details on the language of instruction recommendations, see the course catalogue of each institution.

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

D KARLSRU01

Further information about Learning Agreement requirements:

<http://www.intl.kit.edu/istudies/3377.php>

Project / Internship / Final thesis

If students are planning to do a project, internship or a final thesis at KIT, a supervisor/tutor at KIT is necessary and applicants are required to find both topic and supervisor on their own. Please be aware that carrying out a Master's thesis will take about 4 -6 months or longer. Please contact the departmental coordinator for further details.

Students and Staff with disabilities

KIT welcomes students and staff with disabilities, but asks them to contact the International Students Office as soon as possible, so that special care can be taken during preparation.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA109	June, 30 th	October, 31 st
D KARLSRU01	Nomination: May 15 th Application: June 1 st	Nomination: November 15 th Application: December 1st

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PLISBOA109 (FCUL): The Portuguese grading system expresses itself in values between 0 and 20, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail

D KARLSRU01: <http://www.intl.kit.edu/istudies/6520.php>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
D KARLSRU 01	erasmus- in@intl.kit.edu	http://www.intl.kit.edu/istudies/6194.php

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
D KARLSRU01	erasmus- in@intl.kit.edu	http://www.intl.kit.edu/istudies/6195.php


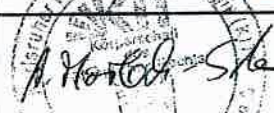
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
D KARLSRU 01	/	http://www.intl.kit.edu/ischolar/6166.php

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature⁶
P LISBOA109	Prof. José Manuel Pinto Paixão, The Director of the Faculty of Sciences	18.02.2014	
D KARLSRU01	Andrea Morlock-Scherm, ERASMUS Institutional Coordinator	10/02/14	

⁶ Scanned signatures are accepted