



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Universidade de Lisboa Faculty of Sciences	P LISBOA109	Ana Matos Mobility Office Faculty of Sciences Campo Grande, 1749-016, Lisboa, Portugal internacional@fc.ul.pt Phone: +351 21750 0443 Fax: +351 21750 0162 Physics Erasmus Departmental Coordinator: Guiomar Evans gevans@fc.ul.pt	www.ulisboa.pt http://www.fc.ul.pt/pt/cursos?refer=3
Georg-August-Universität Göttingen	D GOTTING01	Institutional Coordinator: Dr. Uwe Muuss, Director International Office Karen Denecke, Erasmus+ Coordinator von-Siebold-Str. 2; D- 37075 Göttingen phone: + 49 551 21330	General Information http://www.uni-goettingen.de/en/48483.html Course Catalogue:

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		email: karen.denecke@zvw.uni-goettingen.de Departmental Coordinator Arnulf Quadt Physikalisches Institut Friedrich-Hund-Platz 1 D-37077 Gottingen phone: +49 551 39 7635 email: aquadt@uni-goettingen.de	http://univz.uni-goettingen.de/qis/server/rds?state=wtree&search=1&category=veranstaltung.browse&menuid=lectureindex&noDBAction=y&init=y
--	--	--	---

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCE D]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
P LISBOA109	D GOTTINGO 1	0533	Physics	2 nd	1x5	n/a
D GOTTINGO1	P LISBOA109	0533	Physics	2 nd	1x5	n/a

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA109	Physics	Portuguese	English (*)	B1	
D GOTTING01	Physics	German *		B1	C1 (German or English)

P LISBOA109:

*Postgraduate or Master programmes courses may be lectured in English in case there are non Portuguese speaking students in class.

For more details on the language of instruction recommendations, see the course catalogue of each institution:

P LISBOA109: <http://www.fc.ul.pt/pt/cursos?refer=3>

D GOTTING01: *Individual advanced courses may be offered in English. Please contact: aquadt@uni-goettingen.de

D. Additional requirements

D GOTTING01

Nomination and Online application procedure

- The sending institution has to inform the departmental coordinator/International Office at the receiving institution about nominated incoming students, which testify that the students have been selected for the Erasmus+ Programme.
- Incoming students will then be informed by the International Office of the receiving institution about the online application procedure.

Courses and Learning Agreement

- **Before arrival:** Nominated incoming students should contact in time the Departmental Coordinator concerning the selection of courses: aquadt@uni-goettingen.de

Arrival

- It is recommended that incoming students meet the Departmental Coordinator contemporary after their arrival in Göttingen: <http://www.uni-goettingen.de/en/206934.html>
- Incoming students should participate in the introduction days of the International Office: <http://www.uni-goettingen.de/en/55917.html>

Staff

- Incoming teaching staff must be individually accepted by the department that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the department.

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

- Incoming non-teaching staff must be individually accepted by the International Office based on the proposed working plan. The International Office will check the availability of the concerned department, service or unit.

Students/Staff with disabilities

- The institutions provides the appropriate infrastructure to welcome students and staff with disabilities: <http://www.uni-goettingen.de/en/408350.html>

Agreements

- For modification or renewals of inter-institutional agreements, please contact the International Office of the University of Göttingen.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA109	June, 30 th	October, 31 st
D GOTTING01	June 1 st	December 1 st

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year must be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P LISBOA109: The **Portuguese grading system** expresses itself in values **between 0 and 20**, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail

ECTS Grade	Portuguese Grade
A	18-20
B	16-17
C	14-15
D	10-13
F/FX	Fail

GOTTING01:

<http://www.uni-goettingen.de/en/49275.html>

<https://pruefungsverwaltung.uni-goettingen.de/statistikportal#category?category=Wl3lJ/C4BAsEahOBq6EGx/uaVbMkiQKT>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
D GOTTING01	Christiane.seack@zvw.uni-goettingen.de	http://www.uni-goettingen.de/en/24845.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
D GOTTING01	Christiane.seack@zvw.uni-goettingen.de	http://www.uni-goettingen.de/en/48483.html



4. Housing

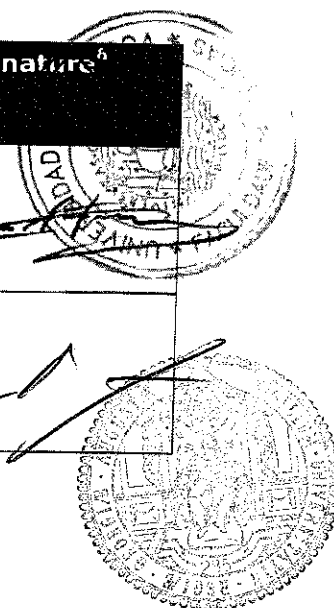
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
D GOTTING01	marion.kraft@zvw.uni-goettingen.de	http://www.uni-goettingen.de/en/21435.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
P LISBOA109	Prof. José Manuel Pinto Paixão, The Director of the Faculty of Sciences	28.02.2014	
D GOTTING01	Dr. Uwe Maus Director International Office	28.02.14	



⁶ Scanned signatures are accepted