



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Universidade de Lisboa Faculty of Sciences	P LISBOA109	Ana Matos Mobility Office Faculty of Sciences Campo Grande, 1749-016, Lisboa, Portugal internacional@fc.ul.pt Phone: +351 21750 0443 Fax: +351 21750 0162 Physics Erasmus Departmental Coordinator: Guiomar Evans gevans@fc.ul.pt	www.ulisboa.pt http://www.fc.ul.pt/cursos?refer=3
Rheinische Friedrich- Wilhelms-Universität Bonn	D BONN01	Institutional coordinator: Susanne Maraizu International Office Poppelsdorfer Allee 53 D-53115 Bonn, Germany Phone: +49 228 735949 Fax: + 49 228 736793 E-mail: marazu@uni-bonn.de	Erasmus.uni-bonn.de Physik-astro.uni-

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Departmental coordinator: Dr. Ulrich Blum Physikalisches Institut Nußallee 12 D-53115 Bonn Phone: +49 228 733212 E-mail: blum@physik.uni-bonn.de	bonn.de
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B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
P LISBOA109	D BONN01	0533	Physics	1 st and 2 nd	1x10	
D BONN01	P LISBOA109	0533	Physics	1 st and 2 nd	1x10	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA109	Physics	Portuguese	English (*)	B1	
D BONN01		English	German	English: B2 German: B1	

*Postgraduate or Master programmes courses may be lectured in English in case there are non Portuguese speaking students in class.

For more details on the language of instruction recommendations, see the course catalogue of each institution:

P LISBOA109: <http://www.fc.ul.pt/pt/cursos?refer=3>

D BONN01: see annex1

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA109	June, 30 th	October, 31 st
D BONN01	See annex 1	See annex 1

[* to be adapted in case of a trimester system]

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P LISBOA109 : The **Portuguese grading system** expresses itself in values **between 0 and 20**, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail

ECTS Grade	Portuguese Grade
A	18-20
B	16-17
C	14-15
D	10-13
F/FX	Fail

D BONN01: see annex1

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt	http://internacional.ulisboa.pt/

	+351 21750 0443	
D BONN01	See annex 1	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
D BONN01	See annex1	


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
D BONN01	See annex1	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature⁶
P LISBOA109	Prof. José Artur Martinho Simões, The Director of the Faculty of Sciences	10.03.2014	

⁶ Scanned signatures are accepted



D BONN01

Prof. Dr. Ulf-G. Meißner, Dean
Faculty of Natural Sciences

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2014

Ulf-G.



Annex 1

to Erasmus+ Inter-Institutional Agreement

Institutional Fact Sheet - University of Bonn

Recommended language skills

The Universidade de Lisboa, following agreement with the University of Bonn, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
Physics	English	German	English: B2 German: B1	English: B2

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>
 For more details on the language of instruction recommendations, see our course catalogue at <https://basis.uni-bonn.de> .

Additional requirements/information

- Orientation programme (Welcome Week) for ERASMUS students one week before the beginning of each semester available; attendance recommended. For information: www.erasmus.uni-bonn.de
- Students with disabilities can contact the appointed disabilities advisor before their arrival for information on e.g. accessibility or questions related to facilitating exams. For more information: <http://www3.uni-bonn.de/studium/soziales/behinderte-studierende/behinderte-studierende>
 Staff with disabilities can contact the representative for disabled staff: sbv@uni-bonn.de

Application deadlines

Autumn term [October - February]	Spring term [April - July]
<p>15 May</p> <p>to Departmental ERASMUS coordinator only via Online-Tool! www.erasmus.uni-bonn.de → <i>Bewerbung (How to apply)</i> Nomination before 1 May</p>	<p>1 November</p> <p>to Departmental ERASMUS coordinator only via Online-Tool! www.erasmus.uni-bonn.de → <i>Bewerbung (How to apply)</i> Nomination before 15 October</p>

The receiving department will send its decision within 5 – 6 weeks after the application deadline.

Transcript of Records

A Transcript of Records will be issued no later than 5 – 6 weeks after the assessment period has finished. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

Additional Information

▪ Grading system

The grading scheme usually comprises five levels (with numerical equivalents; intermediate grades may be given):

"Sehr Gut" (1)	Very Good
"Gut" (2)	Good
"Befriedigend" (3)	Satisfactory
"Ausreichend" (4)	Sufficient
"Nicht ausreichend" (5)	Non-Sufficient/Fail.

The minimum passing grade is "Ausreichend" (4). Verbal designations of grades may vary in some cases and for doctoral degrees.

The transference into ECTS-grades is effected in compliance with the current ECTS users guide.¹

¹ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

- **Visa**

The University of Bonn will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact details (email, phone)	Website for information
erasmus-assist@uni-bonn.de Tel: +49(0)228-73 6191	www.erasmus.uni-bonn.de German Embassy/Consulate

- **Insurance**

The University of Bonn will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The University of Bonn will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact details (email, phone)	Website for information
erasmus-assist@uni-bonn.de +49(0)228-73 6191	www.erasmus.uni-bonn.de

- **Housing**

The University of Bonn will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact details (email, phone)	Website for information
wohnen@studentenwerk-bonn.de erasmus-assist@uni-bonn.de +49(0)228-73 6191	www.studentenwerk-bonn.de/wohnen/ www.erasmus.uni-bonn.de