



# Erasmus+ Programme

## Key Action

### - Mobility for learners and staff - Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>Universidade de Lisboa</b> Faculty of Sciences	<b>P LISBOA109</b> old P LISBOA02	<b>Ana Matos</b> Mobility Office Faculty of Sciences Campo Grande, 1749-016, Lisboa, Portugal  <a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> Phone: +351 21750 0443 Fax: +351 21750 0162	<a href="http://www.ulisboa.pt">www.ulisboa.pt</a>  <a href="http://www.fc.ul.pt/pt/cursos?refer=3">http://www.fc.ul.pt/pt/cursos?refer=3</a>
<b>TECHNISCHE UNIVERSITÄT BERLIN</b>	<b>D BERLIN02</b>	<b>Dr. Carola Beckmeier</b> Head International Office Erasmus Institutional Coordinator Technische Universität Berlin Akademisches Auslandsamt Straße des 17. Juni 135, D - 10623 Berlin (Deutschland) Phone: +49-30-314-24799 <a href="mailto:carola.beckmeier@tu-berlin.de">carola.beckmeier@tu-berlin.de</a>	<a href="http://www.tu-berlin.de/international-office">www.tu-berlin.de/international-office</a> <a href="http://www.auslandsamt.tu-berlin.de">www.auslandsamt.tu-berlin.de</a>
Departmental Coordinator  Institut für Philosophie, Literatur-, Wissenschafts- und Technikgeschichte		<b>Prof. Dr. Günter Abel</b> Departmental Coordinator – Code 0223 / 226 Technische Universität Berlin, Institut für Philosophie, Literatur-, Wissenschafts- und Technikgeschichte, Sekt. H72, Straße des 17. Juni 135, D-10623 Berlin Tel.: +49-(0)30-314-22606, <a href="mailto:abel@tu-berlin.de">abel@tu-berlin.de</a>	<a href="http://www.philosophie.tu-berlin.de/menue/home/parameter/en/">http://www.philosophie.tu-berlin.de/menue/home/parameter/en/</a>
Departmental Coordinator  Department of Software Engineering and Theoretical Computer Science Models and Theory of Distributed Systems		<b>Prof. Dr.-Ing. Uwe Nestmann</b> Departmental Coordinator – Code 06 / 48 TU-Berlin, Department of Software Engineering and Theoretical Computer Science Models and Theory of Distributed Systems, Sekt. Tel 7-2, Ernst-Reuter-Platz 7, D-10587 Berlin Phone: +49 30 314-73501 <a href="mailto:uwe.nestmann@tu-berlin.de">uwe.nestmann@tu-berlin.de</a>	<a href="http://www.mtv.tu-berlin.de/menue/models_and_theory_of_distributed_systems/parameter/en/">http://www.mtv.tu-berlin.de/menue/models_and_theory_of_distributed_systems/parameter/en/</a>

## B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of <b>student mobility</b> periods  Student Mobility for Studies  [total number of months of the study periods or average duration *]
<b>P LISBOA109</b>	<b>D BERLIN 02</b>	<b>061 48</b>	<b>Information and Communication Technologies (ICTs)</b>	<b>1<sup>st</sup> - BA 2<sup>nd</sup> - MA</b>	<b>2 / 9</b> (2 students x 9 months each = 18)
<b>D BERLIN 02</b>	<b>P LISBOA109</b>	<b>061 48</b>	<b>Information and Communication Technologies (ICTs)</b>	<b>1<sup>st</sup> - BA 2<sup>nd</sup> - MA</b>	<b>2 / 9</b> (2 students x 9 months each = 18)
<b>P LISBOA109</b>	<b>D BERLIN 02</b>	<b>0223 226</b>	<b>Philosophy and ethics</b>	<b>2<sup>nd</sup> - MA</b>	<b>1 / 9</b> (1 student x 9 months each = 9)
<b>D BERLIN 02</b>	<b>P LISBOA109</b>	<b>0223 226</b>	<b>Philosophy and ethics</b>	<b>2<sup>nd</sup> - MA</b>	<b>1 / 9</b> (1 student x 9 months each = 9)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of <b>staff mobility</b> periods  Staff Mobility for Teaching      Staff Mobility for Training  [total number of days of teaching periods or average duration *]	
<b>P LISBOA109</b>	<b>D BERLIN 02</b>	<b>0223 226</b>	<b>Philosophy and ethics</b>	<b>1x 5 days</b>	
<b>D BERLIN 02</b>	<b>P LISBOA109</b>	<b>0223 226</b>	<b>Philosophy and ethics</b>	<b>1 person x 3 - 5 days</b>	<b>-----</b>

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
<b>P LISBOA109</b>	<b>061 48</b>	Portuguese	English (*)	B1	B2
<b>P LISBOA109</b>	<b>0223 226</b>	Portuguese		B1	B2
<b>D BERLIN02</b>		German		Proficiency in German at least on level A2 of CEFR	Proficiency in German at least on level A2 of CEFR

\*Postgraduate or Master programmes courses may be lectured in English in case there are non Portuguese speaking students in class.

For more details on the language of instruction recommendations, see the course catalogue of each institution:

**P LISBOA109:** <http://www.fc.ul.pt/pt/cursos?refer=3>

### D. Additional requirements

**D BERLIN02 :** No special requirements

#### Students and Staff with Disabilities

Technische Universität Berlin has the infrastructure to welcome students and staff with disabilities. For more information, please see:

<http://www.behindertenberatung.tu-berlin.de/menue/home/>

<http://www.behindertenberatung.tu-berlin.de/menue/studium/>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
<b>P LISBOA109</b>	<b>June, 30<sup>th</sup></b>	<b>October, 31<sup>st</sup></b>
<b>D BERLIN01</b>	<b>June 1<sup>st</sup></b> For the Winter term	<b>December 1<sup>st</sup></b> For the Summer term

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.

**D BERLIN02:** see INFORMATION SHEET ERASMUS+

[http://www.auslandsamt.tu-berlin.de/international-office/ueber\\_uns/parameter/en/](http://www.auslandsamt.tu-berlin.de/international-office/ueber_uns/parameter/en/)

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

**D BERLIN02 :** see INFORMATION SHEET ERASMUS+

[http://www.auslandsamt.tu-berlin.de/international-office/ueber\\_uns/parameter/en/](http://www.auslandsamt.tu-berlin.de/international-office/ueber_uns/parameter/en/)

4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

**P LISBOA109:** The Portuguese grading system expresses itself in values between 0 and 20, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail

ECTS Grade	Portuguese Grade
A	18-20
B	16-17
C	14-15
D	10-13
F/FX	Fail

### **D BERLIN02**

see INFORMATION SHEET ERASMUS+

[http://www.auslandsamt.tu-berlin.de/international-office/ueber\\_uns/parameter/en/](http://www.auslandsamt.tu-berlin.de/international-office/ueber_uns/parameter/en/)

## **2. Visa**

The sending and receiving Institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>P LISBOA109</b>	<a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443	<a href="http://internacional.ulisboa.pt/">http://internacional.ulisboa.pt/</a>
<b>D BERLIN02</b>	see INFORMATION SHEET ERASMUS+ <a href="http://www.auslandsamt.tu-berlin.de/international-office/ueber_uns/parameter/en/">http://www.auslandsamt.tu-berlin.de/international-office/ueber_uns/parameter/en/</a>	The sending and receiving institutions will provide assistance, when required in securing visas for incoming and outbound mobile participants, according to the requirements of the ERASMUS Charter for Higher Education <a href="http://www.betreuung-int-stud.tu-berlin.de">www.betreuung-int-stud.tu-berlin.de</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>P LISBOA109</b>	<a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443	<a href="http://internacional.ulisboa.pt/">http://internacional.ulisboa.pt/</a>
<b>D BERLIN02</b>	see INFORMATION SHEET ERASMUS+ <a href="http://www.auslandsamt.tu-berlin.de/international-office/ueber_uns/parameter/en/">http://www.auslandsamt.tu-berlin.de/international-office/ueber_uns/parameter/en/</a>	see INFORMATION SHEET ERASMUS+ <a href="http://www.auslandsamt.tu-berlin.de/international-office/ueber_uns/parameter/en/">http://www.auslandsamt.tu-berlin.de/international-office/ueber_uns/parameter/en/</a>



## **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>P LISBOA109</b>	<a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443	<a href="http://Internacional.ulisboa.pt/">http://Internacional.ulisboa.pt/</a>
<b>D BERLIN02</b>	see INFORMATION SHEET ERASMUS+ <a href="http://www.auslandsamt.tu-berlin.de/international-office/ueber_uns/parameter/en/">http://www.auslandsamt.tu-berlin.de/international-office/ueber_uns/parameter/en/</a>	see INFORMATION SHEET ERASMUS+ <a href="http://www.auslandsamt.tu-berlin.de/International-office/ueber_uns/parameter/en/">http://www.auslandsamt.tu-berlin.de/International-office/ueber_uns/parameter/en/</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
<b>P LISBOA109</b>	<b>Prof. José Artur Martinho Simões,</b> The Director of the Faculty of Sciences	19.05.2014	
<b>D BERLIN02</b>	<b>Dr. Carola Beckmeier</b> Erasmus Institutional Coordinator	13. MAI 2014	

<sup>1</sup> Scanned signatures are accepted