



Erasmus+ Programme

**Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility**

Inter-institutional agreement 2014/15-2020/21

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
RWTH Aachen University	D AACHEN01	Departmental coordinator: Prof. Dr. Klaus Reicherter Lehr- und Forschungsgebiet Neotektonik und Georisiken RWTH Aachen University Lochnerstr. 4-20 52056 Aachen / Germany Tel: +49 2415095722 Fax: +49 2418092358 Email: k.reicherter@nug.rwth-aachen.de	http://www.fgeo.rwth-aachen.de Course catalogue: http://www.campus.rwth-aachen.de/rwth/all/groups.asp
		Departmental coordinator: Prof. Christoph Schneider Department of Geography Templergraben 55 52056 Aachen / Germany Tel: +49 241 96 048 Fax: +49 241 80 92 157 Email: christoph.schneider@geo.rwth-aachen.de	
		Administrative coordinator: Claudia Hanke, M.A. International Office of RWTH Aachen University Templergraben 57 D – 52062 Aachen Tel.: +49 241 80 90684, Fax: +49 241 80 92662 email: claudia.hanke@zhv.rwth-aachen.de	

Universidade de Lisboa Faculty of Sciences	P LISBOA109	Departmental coordinators : Prof. Fátima Sousa fsousa@fc.ul.pt Prof. Guilherme Carrilho da Graça gcgraca@fc.ul.pt	http://www.fc.ul.pt/cursos?refer=3
		Ana Matos Faculty of Sciences Mobility Office, Campo Grande, 1749-016, Lisboa, Portugal internacional@fc.ul.pt +351 21750 0443; +351 21750 0162	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of sending institution]	TO [Erasmus code of receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Student Mobility for Studies	
					Total number of students	Months per student*
D AACHEN01	P LISBOA109	443	Earth Sciences	1 st , 2 nd	2	10 (=20)
P LISBOA109	D AACHEN01	443	Earth Sciences	1 st , 2 nd	2	10 (=20)

FROM [Erasmus code of sending institution]	TO [Erasmus code of receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D AACHEN01	P LISBOA109	443	Earth Sciences	1 x 1 week; (8 hours)	
P LISBOA109	D AACHEN01	443	Earth Sciences	1 x 1 week; (8 hours)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D AACHEN01	443	German		B1*	Although the language of instruction is generally German, for the Teaching Staff Mobility the language of instruction might also be a C1 – C2 level of English.
P LISBOA109	443	Portuguese	English (**)	B1	B2

* Exchange students who only undertake project work (and do not visit taught courses) might be permitted to write their report or thesis in English. Whether they are permitted to do so should be clarified with their supervising professor at RWTH Aachen University before their arrival in Aachen

(**) Postgraduate or Master programmes courses may be lectured in English in case there are non Portuguese speaking students in class.

D. Additional requirements

Applies to	Additional Requirements at RWTH Aachen University
SMS	Incoming Exchange Students are required to attend the Orientation Days Contact and Information: International@rwth-aachen.de , www.rwth-aachen.de/orientationdays
Applies to	Additional Requirements at P LISBOA109
SMS	

1. Infrastructure to welcome students and staff with disabilities

Contact	Information
Antonia Vietz, M.A. Antonia.Vietz@zhv.rwth-aachen.de	Studies at RWTH Aachen University should be unrestricted for every person. The university is particularly responsive to the special needs of students with disabilities or chronic illnesses. From accessible access to lecture halls and institutions to relaxation rooms and competent, individual advising. Further information is available at: http://www.rwth-aachen.de/cms/main/root/Studium/im_Studium/Beratung_Hilfe/~ej/Studium_mit_Handicap/?lidx=1

P LISBOA109	
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2. Information for nominated Incomings students

Information on decision on behalf of the receiving institution:

For RWTH Aachen University:

The decision will be sent out within approximately 4 weeks after the application deadlines.

For P LISBOA109

The decision will be sent out within approximately 6 weeks after the application deadlines.

3. Transcript of Records

Transcript of Records will be issued by the receiving institution by:

For RWTH Aachen University:

After the students have completed their last exam/ examination requirements (e.g. term paper), the transcript of transcript will be issued within approximately 6 weeks.

For P LISBOA109

After the students have completed their last exam/ examination requirements (e.g. term paper), the transcript of transcript will be issued within approximately 5 weeks.

3. Termination of the agreement

In case of termination a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one academic year will only take effect as of 1 September of the following academic year. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

E. Calendar

1. Application/Information on nominated students must reach the receiving institution by:

Receiving institution (Erasmus code)	Autumn term* [month]	Spring term* [month]
D AACHEN01	31.05.	31.01.
P LISBOA109	June, 30 th	October, 31 st

F. Information

1. Grading systems of the institutions

Grading System in use at RWTH Aachen University				
1,0 -1,3	sehr gut	very good	an outstanding achievement	A / B
1,7 - 2,3	Gut	Good	an achievement substantially above average requirements	C
2,7 - 3,3	Befriedigend	satisfactory	an achievement which corresponds to average requirements	D
3,7 - 4,0	Ausreichend	sufficient	an achievement which barely meets the requirements	E
5,0	Mangelhaft	Failed	an achievement which does not	F / FX

		meet the requirements	
Please note that according to the European Grading Scale F / FX requires more/considerable further work before the credit can be awarded and is meant to be an advice for the re-evaluation of the student's project. Please take into account that in Germany the decimal comma is used instead of the decimal point.			
ECTS Credits			
total workload	=	300 credits	
Workload per semester	=	30 credits	
1 credit	=	30 hours workload	

Universidade de Lisboa, Faculty of Sciences (P LISBOA109): The Portuguese grading system expresses itself in values between 0 and 20, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail

ECTS Grade	Portuguese Grade
A	18-20
B	16-17
C	14-15
D	10-13
F/FX	Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
D AACHEN01	Antonia Vietz, M.A. Antonia.Vietz@zhv.rwth-aachen.de	http://www.rwth-aachen.de/cms/root/Studium/Im_Studium/Beratung_Hilfe/~cbf/Internationale_Studierende/
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and

information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D AACHEN 01	Antonia Vietz, M.A. Antonia.Vietz@zhv.rwth-aachen.de	http://www.rwth-aachen.de/go/id/bqse/
P LISBOA109	Internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

4. Housing

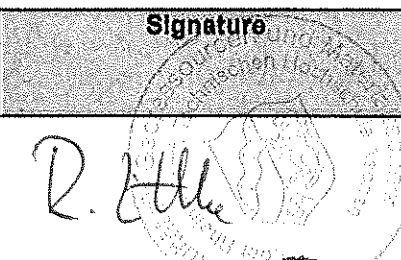
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D AACHEN 01	Antonia Vietz, M.A. Antonia.Vietz@zhv.rwth-aachen.de	http://www.rwth-aachen.de/go/id/bqse/
P LISBOA109	Internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

(Scanned signatures are accepted)

Institution [Erasmus code]	Name, function	Date	Signature
D AACHEN 01	Univ.-Prof. Dr.rer.nat. R. Littke Dean of the Faculty of Georesources and Materials Engineering		
P LISBOA109	Prof. José Artur Marinho Simões, The Director of the Faculty of Sciences	06.06.2014	