



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018/2019-2020/2021 between programme countries


The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Universidade de Lisboa Faculty of Sciences	P LISBOA109	International Relations Office Ana Matos Faculdade de Ciências da Universidade de Lisboa Campo Grande, Ed. C4,1749-016 Lisboa · Portugal T (+351) 217 500 443 Ext. 24115 internacional@ciencias.ulisboa.pt Faculty Coordinator: Prof. Ana Paula Paiva appaiva@fc.ul.pt	https://ciencias.ulisboa.pt/pt/oferta-formativa https://ciencias.ulisboa.pt/en/educational-offer-0
Vysoká škola chemicko-technologická v Praze (University of Chemistry and Technology Prague)	CZ PRAHA01	Iva Žilíková, M.A. Head of International Relations Office UCT Prague Technická 5 166 28 Praha 6, Czech Republic	General information: www.vscht.cz Information for incoming Erasmus+

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

 UCT PRAGUE		Phone: (+420) 22044 - 4456 Iva.Zilikova@vscht.cz zahranici@vscht.cz Incoming students: Anna Eiflerová Anna.Eiflerova@vscht.cz Outgoing students, agreements: Filip Faltejsek Filip.Faltejsek@vscht.cz	students: http://study.vscht.cz/erasmusplus
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B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year. Exceptional changes in mobility numbers or in specific contract conditions can be discussed and adjusted via e-mail during the academic year if necessary.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISC ED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	
P LISBOA109	CZ PRAHA01	0531	Chemistry	1 st , 2 nd	1 student x 6 months	
CZ PRAHA01	P LISBOA109	0531	Chemistry	1 st , 2 nd	1 students x 6 months	

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*): <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
P LISBOA109	CZ PRAHA01	0531	Chemistry	1 staff × 5 days	
CZ PRAHA01	P LISBOA109	0531	Chemistry	1 staff × 5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
P LISBOA109	Chemistry	Portuguese	English (*)	B1	B2
CZ PRAHA01		Czech	English	B2	B2

(*) At the Faculty of Sciences of the University of Lisbon, Postgraduate or Master programmes courses may be lectured in English in case there are non-Portuguese speaking students in class.

D. Additional requirements

PT LISBOA109: For further information regarding application procedure, academic calendar and other organisational aspects go to <https://ciencias.ulisboa.pt/en/erasmus>

The University of Lisboa welcomes students and staff with disabilities. Further information is available at: <https://ciencias.ulisboa.pt/en/students-with-special-educational-needs>

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

CZ PRAHA01 does not have facilities to welcome students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
P LISBOA109	June, 30th	October, 31st
CZ PRAHA01	Nomination deadline: June 15 th	Nomination deadline: November 15 th
	Application deadline: June 30 th	Application deadline: November 30 th

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PT LISBOA109: The Portuguese grading system expresses itself in values between 0 and 20, being 10 the minimum grade for approval.

CZ PRAHA01 uses the ECTS grading system:

<https://www.vscht.cz/files/uzel/37978/0001~~c3UOCY53L0pMycxLjw-uLC5jzQUA.pdf>

ECTS Grade	Numerical conversion in %	Definition	
A	100 - 90	EXCELLENT	Outstanding performance with only minor errors
B	89 - 80	VERY GOOD	Above the average standard but with some errors
C	79 - 70	GOOD	Generally sound work with a number of notable errors

D	69 - 60	SATISFACTORY	Fair but with significant shortcomings
E	59 - 50	SUFFICIENT	Performance meets the minimum criteria
FX	< 50	FAIL	Some more work required before the credit can be awarded
F	< 50	FAIL	Considerable further work is required
Z	-	PASS	Course without examination (Special UCT symbol)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	https://ciencias.ulisboa.pt/en/ci%C3%A2ncias-incoming
CZ PRAHA01	Incoming students: Anna Eiflerová Anna.Eiflerova@vscht.cz	http://study.vscht.cz/erasmusplus/before-arrival

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	https://ciencias.ulisboa.pt/pt/erasmus At the Faculty of Sciences of the University of Lisbon, incoming students are covered by the School Insurance.
CZ PRAHA01	Incoming students: Anna Eiflerová Anna.Eiflerova@vscht.cz	http://study.vscht.cz/erasmusplus/before-arrival

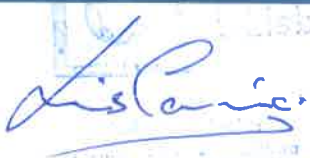

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	https://ciencias.ulisboa.pt/en/accommodation
CZ PRAHA01	Incoming students: Anna Eiflerová Anna.Eiflerova@vscht.cz	http://study.vscht.cz/erasmusplus/before-arrival

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
P LISBOA109	Prof. Luís Manuel Carrico The Director of the Faculty of Sciences	27/7/18	
CZ PRAHA01	Iva Žilíková, M.A. Head of International Relations Office	27/7/2018	

UNIVERSITY OF CHEMISTRY AND TECHNOLOGY, PRAGUE
DEPARTMENT OF INTERNATIONAL RELATIONS
Technická 5, 166 28 Prague 6
Czech Republic

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⁵ Scanned signatures are accepted