Erasmus+ Programme

Inter-institutional agreement 2015-2021
Higher Education Student and Staff Mobility
–Mobility for learners and staff–

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus+ programme sets extra criteria this Agreement will be reviewed.

A. Information about higher education institutions

<table>
<thead>
<tr>
<th>Name of the institution</th>
<th>Erasmus code</th>
<th>Contact details¹ (Name, E-mail, Phone)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charles University in Prague</td>
<td>CZ PRAHA07</td>
<td>Doc. RNDr. Darina Jirotková, Ph.D. <a href="mailto:darina.jirotkova@pedf.cuni.cz">darina.jirotkova@pedf.cuni.cz</a></td>
</tr>
<tr>
<td>Faculty of Education, Department of Mathematics and Mathematics Education</td>
<td></td>
<td>+420 221 900 226</td>
</tr>
<tr>
<td>Universidade de Lisboa</td>
<td>P LISBOA109</td>
<td>Ana Matos Faculty of Sciences Mobility Office</td>
</tr>
<tr>
<td>Faculty of Sciences</td>
<td></td>
<td><a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> Phone:+351 21750 0445; fax:+351 21750 0162</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Academic contact: Prof. Ricardo Lopes Coelho <a href="mailto:rjcoelho@fc.ul.pt">rjcoelho@fc.ul.pt</a></td>
</tr>
</tbody>
</table>

B. Mobility numbers per academic year

<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
<th>Subject area ISCED</th>
<th>Subject area name ISCED</th>
<th>Study cycle</th>
<th>Total Number of students/Total number of months</th>
</tr>
</thead>
<tbody>
<tr>
<td>CZ PRAHA07</td>
<td>P LISBOA109</td>
<td>02</td>
<td>Arts and Humanities</td>
<td>1st, 2nd, 3rd</td>
<td>2/10</td>
</tr>
<tr>
<td>P LISBOA109</td>
<td>CZ PRAHA07</td>
<td>02</td>
<td>Arts and Humanities</td>
<td>1st, 2nd, 3rd</td>
<td>2/10</td>
</tr>
</tbody>
</table>

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.
² Student Mobility for Studies
³ Student Mobility for Traineeship
C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Optional Subject area ISCED</th>
<th>Language of instruction 1</th>
<th>Language of instruction 2</th>
<th>Recommended language of instruction level</th>
</tr>
</thead>
<tbody>
<tr>
<td>CZ PRAHA07</td>
<td></td>
<td>English</td>
<td>Czech</td>
<td>B2</td>
</tr>
<tr>
<td>P LISBOA109</td>
<td>213 (02)</td>
<td>Portuguese</td>
<td>English/French</td>
<td>B1</td>
</tr>
</tbody>
</table>

D. Calendar

1. Student nomination/application deadlines:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Winter term(^6) [month]</th>
<th>Summer term(^7) [month]</th>
</tr>
</thead>
<tbody>
<tr>
<td>CZ PRAHA07</td>
<td>June 15(^{th})</td>
<td>October 31(^{st})</td>
</tr>
<tr>
<td>P LISBOA109</td>
<td>June, 30(^{th})</td>
<td>October, 31(^{st})</td>
</tr>
</tbody>
</table>

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1\(^{st}\). Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

\(^4\) Staff Mobility for Teaching \(^5\) Staff Mobility for Training
\(^6\) To be adapted in case of a trimester system. \(^7\) To be adapted in case of a trimester system.
### E. Information

<table>
<thead>
<tr>
<th></th>
<th>CZ PRAHA07</th>
<th>PLISBOA109</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact details</td>
<td><a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> 420 224 491 710</td>
<td><a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> 351 21750 0443</td>
</tr>
<tr>
<td>Contact details</td>
<td><a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> 420 224 491 710</td>
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<td><a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> 351 21750 0443</td>
</tr>
</tbody>
</table>

### F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

<table>
<thead>
<tr>
<th>Institution</th>
<th>Name function</th>
<th>Date</th>
<th>Signature Seal or Stamp⑫</th>
</tr>
</thead>
<tbody>
<tr>
<td>CZ PRAHA07</td>
<td>DOC. RNDr. MIROSLAVA ČERNOCHOVÁ, CSC. Vice Dean</td>
<td>29.12.2014</td>
<td>[Signature image]</td>
</tr>
<tr>
<td>PLISBOA109</td>
<td>Prof. José Artur Martinho Simões The Director of the Faculty of Sciences</td>
<td>16.01.2015</td>
<td>[Signature image]</td>
</tr>
</tbody>
</table>

⑧ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.
⑨ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.
⑩ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
⑪ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.
⑫ Scanned signatures, seals and stamps are accepted