



Erasmus+ Programme – Key Action 1

Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional agreement for the academic years 2014/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website
University of Salamanca	E SALAMAN02	<p>Institutional Coordinator: D^a Noemí Domínguez García Vice- Rector for International Relations Cardenal Pla y Deniel nº 22, 1^o 37008 Salamanca (Spain) Tf: +34 923294426 erasmus@usal.es</p> <p>Departmental Coordinator: Arturo Farfán Martín Escuela Politécnica Superior de Ávila Avda. Hornos Caleros, 50 05003 Ávila - España Tel.: +34 920 35 35 00 Ext.: 3768 — Fax: +34 920 35 35 01, E-mail: epsasubdextuniv@usal.es</p> <p>Director of the Master: D. Angel Luis Muñoz Nieto. Escuela Politécnica Superior de Ávila. Avenida Hornos Caleros Nº 50. 05003 Ávila (Spain) Phone 0034920353500; Fax: 0034920353501 email: almuni@usal.es</p>	<p>Course catalogue: http://www.usal.es</p> <p>Erasmus incomings: http://campus.usal.es/~rrii/</p> <p>Course catalogue: http://politecnicavila.usal.es/</p>

Universidade de Lisboa	P LISBOA 109	<p>Institutional Coordinator:</p> <p>Prof. Doutora Maria Helena Garcia-FCUL Faculdade de Ciencias da Universidade de Lisboa (FCUL) Mobility Office, Campo Grande, 1749-016 Lisboa, Portugal Phone: +351217500443; Fax: +351750012 email: internacional@fc.ul.pt</p> <p>Coordinator on departament level:</p> <p>Prof. Fátima Sousa Faculty of Science Department of Geographic Engineering, Geophysics and Energy. email: fsousa@fc.ul.pt</p>	
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name	Study cycle ¹ [1 st , 2 nd or 3 rd]	Number of student mobility periods ²
E SALAMAN02	P LISBOA109	529	Engineering and engineering trades	1st	6 (10 mo)
E SALAMAN02	P LISBOA109	529	Engineering and engineering trades	2st	3 (10 mo)
P LISBOA109	E SALAMAN02	529	Engineering and engineering trades	1st	6 (10 mo)
P LISBOA109	E SALAMAN02	529	Engineering and engineering trades. Máster Universitario en Geotecnologías Cartográficas en Ingeniería y Arquitectura	2st	3 (10 mo)

Staff Mobility for Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods ³
E SALAMAN02	P LISBOA109	529	Engineering and engineering trades	1 (5 d)
P LISBOA109	E SALAMAN02	529	Engineering and engineering trades	1 (5 d)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction	Recommended language of instruction level ⁴	
		Student Mobility for Studies	Staff Mobility for Teaching
E SALAMAN02	Spanish	Minimum recommended level: B1 No certificate required	Minimum recommended level: B2 No certificate required
P LISBOA109	Portuguese	Minimum recommended level: B1 No certificate required	Minimum recommended level: B2 No certificate required

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

Support is offered to students and staff with special need or disability. See <http://sas.usal.es>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E SALAMAN02	15 th July	15 th July
P LISBOA109	June, 30 th	October, 31 st

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within max. six weeks after the receipt of the complete application.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement:

In the event of unilateral termination of the inter-institutional agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

University of Salamanca grading system

In the Spanish university system, each course unit is graded on a scale from 0 to 10 points, and each numerical grade correspond to a qualitative grade as follows: Suspenso (Fail): 0-4.9 – Aprobado (Pass): 5-6.9 – Notable (Good):7-8.9 – Sobresaliente (Very Good): 9-10 – Matricula de Honor: A special mention for outstanding performance limited to a maximum of 2 % of students registered in a given course unit group. When a student does not take the corresponding examination or final assessment, this is reflected as No Presentado (Absent). To pass a course unit, a student must receive a grade of at least 5 points out to 10.

P LISBOA109 : The **Portuguese grading system** expresses itself in values **between 0 and 20**, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
ESALAMAN02	International Relations Office Cardenal Pla y Deniel nº 22, 1º 37008 Salamanca (Spain) Tf: +34 923294426 e-mail: erasmus@usal.es Tf: +34 923294426	http://campus.usal.es/~rrii/guiaEstudiantesInternacionales.php
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E SALAMAN02	International Relations Office e-mail: erasmus@usal.es Tf: +34 923294426	http://campus.usal.es/~rrii/guiaEstudiantesInternacionales.php
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/


4. Housing


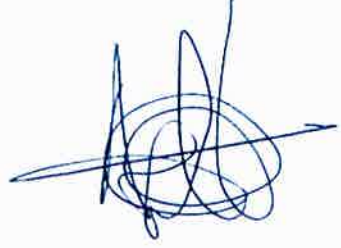


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E SALAMAN02	University of Salamanca Residence Halls	http://www.usal.es/residen/
	University Guidance Office (Flats, rooms, houses...) e-mail: sou@usal.es	http://sou.usal.es/Alojamiento
	University of Salamanca. Ávila Campus.	http://politecnicavila.usal.es/estudiantes/life.php
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
P LISBOA 109	Institutional Coordinator:	Prof. Doutora Maria Helena Garcia Faculdade de Ciências da Universidade de Lisboa	<i>M. Helena Garcia</i> <i>6/12/2013</i> 
	Coordinator on department level:	Prof. Fátima Sousa Faculty of Science Department of Geographic Engineering, Geophysics and Energy fsousa@fc.ul.pt	

E SALAMAN02	Departmental Coordinator	<p>Arturo Farfán Martín</p> <p>Escuela Politécnica Superior de Ávila Avda. Hornos Caleros, 50 05003 Ávila - España Tel.: +34 920 35 35 00 Ext.: 3768 — Fax: +34 920 35 35 01, E-mail: epsasubdextuniv@usal.es</p>	
	Director of the Master:	<p>D. Ángel Luis Muñoz Nieto.</p> <p>Escuela Politécnica Superior de Ávila. Avenida Hornos Caleros Nº 50. 05003 Ávila (Spain) Phone 0034920353500; Fax: 0034920353501 email: almuni@usal.es</p>	
	Vº Bº Vice-Rector for International Relations	<p>Dª Noemí Domínguez García.</p> <p>Vice- Rector for International Relations Cardenal Pla y Deniel nº 22, 1º 37008 Salamanca (Spain) Tf: +34 923294426 erasmus@usal.es</p>	 

⁵ Scanned signatures are accepted