



Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021
between programme countries

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner Institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Universidade de Lisboa	P LISBOA109	Mobility Office Faculty of Sciences of the University of Lisbon Faculdade de Ciências da Universidade de Lisboa Campo Grande, 1749-016 Lisboa Internacional@fc.ul.pt +351 21750 0443 +351 21750 0162	www.ulisboa.pt www.fc.ul.pt http://www.fc.ul.pt/pt/cursos?refer=3
Universitat de Lleida (UdL)	E LLEIDA01	Josep M. MARTÍ RIBELLES Oficina de Relacions Internacionals Carrer de Jaume II, 67 E-25001 LLEIDA (Catalonia, Spain) tel.: +34 973 003530 fax: +34 973 003531 ori@int.udl.cat	http://www.udl.cat/serveis/ori/estudiantat_estranger/eng/erasmus.html Bachelor: http://www.udl.cat/en/studies/studies_all.html Master: http://www.udl.cat/estudis/poficials_eng.html

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
P LISBOA109	E LLEIDA01	421	Biotechnology		2 x 10	
E LLEIDA01	P LISBOA109	421	Biotechnology		2 x 10	

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
P LISBOA109	E LLEIDA01	421	Biotechnology	1 x 1 week	
E LLEIDA01	P LISBOA109	421	Biotechnology	1 x 1 week	
P LISBOA109	E LLEIDA01	999	Others		1 x 1 week
E LLEIDA01	P LISBOA109	999	Others		1 x 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended or required (delete as appropriate) language of instruction level*	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA109	421 Biology	Portuguese		A2 (for speakers of other romance languages).	
E LLEIDA01	421 Biology and biochemistry	Spanish & Catalan (*)	English (some courses, practical placements)	Spanish (or Catalan): B1 recommended (A2 for speakers of other romance	B2

			and final thesis).	languages). or English: B1 recommended	
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For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

(*) At the University of Lleida courses are taught in Catalan or Spanish, some in English. The instruction language of each course can be checked by browsing the academic guide of each academic faculty (http://www.udl.cat/en/studies/studies_all.html) or by asking the correspondent mobility coordinator (http://www.udl.cat/serveis/ori/estudiantat_estranger/eng/infoeng/department.html). The offer of courses in English can be checked at http://www.udl.es/serveis/ori/estudiantat_estranger/eng/infoeng/teaching.html.

Regardless of the language the professor uses in class, the student has the right to address the professor, hand in projects and take exams in any of the three official teaching languages at the UdL: Catalan, Spanish or English.

D. Additional requirements

Students and staff with disabilities

The University of Lleida, by means of the service UdLxTothom (UdL for everybody), provides support tools and adaptation measures to students and staff with any kind of disability. If any student or member of staff has any special need, he will need to communicate it to the International Relations Office of the University of Lleida so that the facility UdLxTothom is able to arrange all the necessary measures to ensure a convenient stay. Website of the service UdLxTothom: <http://www.udl.cat/serveis/seu/UdLxtothom.html>

E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
P LISBOA109	30 th June	30 th June
E LLEIDA01	Nomination deadline: 15/06 Application deadline: 01/07	Nomination deadline: 15/11 Application deadline: 01/12

- The receiving institution will send its decision within 2 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

This inter-Institutional agreement may be terminated by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide¹. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending Institution.

Institution	Information
P LISBOA109	http://www.fc.ul.pt/node/2036
E LLEIDA01	http://www.udl.cat/serveis/ori/estudiantat_estranqer/eng/infoeng/evaluation_system.html

2. Visa

The sending and receiving Institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and Information sources:

Institution	Contact details (email, phone)	Website for information
P LISBOA109	International Office internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
E LLEIDA01	Joan Carles MERCADER Tel.: +34 973 00 35 34 Paula OBREGÓN Tel.: +34 973 00 27 73 incoming@ini.udl.cat	http://www.udl.cat/serveis/ori/estudiantat_estranqer/eng/infoeng/entry.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining Insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

¹ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

Institution	Contact details (email, phone)	Website for information
P LISBOA109	International Office internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
E LLEIDA01	Joan Carles MERCADER Tel.: +34 973 00 35 34 Paula OBREGÓN Tel.: +34 973 00 27 73 incoming@int.udl.cat	http://www.udl.cat/serveis/ori/estudiantat_estranger/eng/infoeng/insurance.html



4. Housing

The receiving institution will guide Incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
P LISBOA109	International Office internacional@fc.ul.pt +351 21750 0443	http://internacional.ulisboa.pt/
E LLEIDA01	Joan Carles MERCADER Tel.: +34 973 00 35 34 Paula OBREGÓN Tel.: +34 973 00 27 73 incoming@int.udl.cat	http://www.udl.cat/serveis/ori/estudiantat_estranger/eng/infoeng/accommodation.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
Universidade de Lisboa P LISBOA 109	Prof. Maria Helena Garcia Faculty of Sciences Erasmus Institutional Coordinator	6/12/2013	 
Universitat de Lleida E LLEIDA01	Astrid BALLESTA REMY, Vicerectora de Relacions Internacionals i Cooperació	04 DES. 2013	