

# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>Friedrich Schiller University of Jena</b>	D-JENA01	<b>Institutional Coordinator:</b> Jana Blumenstein, M.A. Fuerstengraben 1 07743 Jena, Germany Tel: +49-3641-931163 Fax: +49-3641-931162 Email: <a href="mailto:international@uni-jena.de">international@uni-jena.de</a>  <b>Departmental Coordinator:</b> Prof. Dr. Malte C. Kaluza Institute of Optics and Quantum Electronics Max-Wien-Platz 1, 07743 Jena Tel: +49-3641-947280 Fax: +49-3641-947299 Email: <a href="mailto:Malte.Kaluza@uni-jena.de">Malte.Kaluza@uni-jena.de</a>	
<b>Universidade de Lisboa</b>	P LISBOA109	Mobility Office <b>Faculdade de Ciências</b> da Universidade de Lisboa Campo Grande, 1749-016 Lisboa, Portugal <a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443 +351 21750 0162 <b>Departmental Coordinator</b> Prof. Guiomar Evans, <a href="mailto:gevans@fc.ul.pt">gevans@fc.ul.pt</a>	<a href="http://www.fc.ul.pt">www.fc.ul.pt</a>

## B. Mobility numbers per academic year

### Student Mobility

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods  Student Mobility for Studies  Student Mobility for Traineeships *	
					[total number of months of the study periods or average duration*]	
DE JENA01	P LISBOA109	441	Physics	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	1	
		543	Material Sciences		1	
P LISBOA109	DE JENA01	441	Physics	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	1	
		543	Material Sciences		1	

### Staff Mobility (Teaching, Training)

#### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D-JENA01		German		B1, better B2	B2 recommended
P LISBOA109	Physics	Portuguese B1	English (MSc)*B1		

\* Postgraduate programmes or Master programmes courses may be lectured in English in case there are non Portuguese speaking students in class. For more details on the language of instruction recommendations, see the course catalogue: <http://www.fc.ul.pt/pt/cursos?refer=3>

For more details on the language of instruction recommendations, see the course catalogue of each institution.

## D. Additional requirements

Although University of Jena has infrastructures to host students and staff with disabilities (accommodation, classroom access, etc.), depending on the nature of the disability, some infrastructures may not be adequate. The University of Jena would advise to provide as much information ahead of time in order to inform the student/staff of the feasibility of the mobility.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D JENA01	Nomination: June 30 <sup>th</sup> Application: July 15 <sup>th</sup>	Nomination: December 31 <sup>st</sup> Application: January 15 <sup>th</sup>
P LISBOA109	June, 30 <sup>th</sup>	October, 31 <sup>st</sup>

2. The receiving institution will send its decision within 4 weeks.  
**P LISBOA109:** The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.  
**P LISBOA109:** A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement  
This Agreement becomes effective for the period indicated on the first page.

## F. Information

### 1. Grading systems of the institutions

#### **Friedrich Schiller University of Jena**

[http://www.uni-jena.de/Internationales/Studium\\_in\\_Jena-p-228002/Kurzzeitstudium/ECTS\\_Informationen.html](http://www.uni-jena.de/Internationales/Studium_in_Jena-p-228002/Kurzzeitstudium/ECTS_Informationen.html)

**P LISBOA109 (FCUL):** The **Portuguese grading system** expresses itself in values between 0 and 20, being 10 the minimum grade for approval. A= 18-20; B= 16-17; C=14-15; D=10-13; F=Fail

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution n [Erasmus code]	Contact details (email, phone)	Website for information
D JENA 01	<a href="mailto:international@uni-jena.de">international@uni-jena.de</a>  0049 3641 931166	<a href="http://www.uni-jena.de/en/guide_guest_studies_FAQ.html">http://www.uni-jena.de/en/guide_guest_studies_FAQ.html</a>  non-EU-nationals will have to apply for student visa before or after arrival
P LISBOA109	<a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443	<a href="http://internacional.ulisboa.pt/">http://internacional.ulisboa.pt/</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution n [Erasmus code]	Contact details (email, phone)	Website for information
D JENA 01	<a href="mailto:international@uni-jena.de">international@uni-jena.de</a>  0049 3641 931166	<a href="http://www.uni-jena.de/en/guide_guest_studies_FAQ.html">http://www.uni-jena.de/en/guide_guest_studies_FAQ.html</a>  accepted insurances: European Health Insurance Cards or German public student HI
P LISBOA109	<a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443	<a href="http://internacional.ulisboa.pt/">http://internacional.ulisboa.pt/</a>


## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D JENA 01	<a href="mailto:international@uni-jena.de">international@uni-jena.de</a> 0049 3641 931166	<a href="http://www.uni-jena.de/en/guide_guest_studies_FAQ.html">http://www.uni-jena.de/en/guide_guest_studies_FAQ.html</a>  <a href="http://www.stw-thueringen.de/english/housing/index.html">http://www.stw-thueringen.de/english/housing/index.html</a>  Deadlines: January 31 <sup>st</sup> , July 31 <sup>st</sup>
P LISBOA109	<a href="mailto:internacional@fc.ul.pt">internacional@fc.ul.pt</a> +351 21750 0443	<a href="http://internacional.ulisboa.pt/">http://internacional.ulisboa.pt/</a>

**SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
D-JENA01	Jana Blumenstein, M.A. Erasmus-Coordinator International Office	4.2.14	
P LISBOA109	Prof. José Manuel Pinto Paixão, The Director of the Faculty of Sciences	28.01.2014	