



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Universidade de Lisboa	P LISBOA109	Unit of International Academic Programmes internacional@ulisboa.pt +351 210 113 482/+351 210 170 196	www.ulisboa.pt
Faculty of Sciences (FCUL)	P LISBOA109	Mobility Office internacional@fc.ul.pt +351 21750 0443	www.fc.ul.pt
Department of Geology	P LISBOA109	Prof. Nuno Pimentel pimentel@fc.ul.pt	
Albert-Ludwigs-Universität Freiburg	D FREIBUR01	Klaus Düformantel, Institutional Coordinator Bismarckallee 22, 79098 Freiburg Tel.: +49 (0)761 203 4225	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Department of Geology		<p>Fax: +49 (0)761 203 97562 klaus.dueformantel@zv.uni-freiburg.de</p> <p>Ulrich Eckelt, ERASMUS Representative Sedanstraße 6, 79098 Freiburg Tel.: +49 (0)761 203 4225 Fax: +49 (0)761 2039084 europa@zv.uni-freiburg.de</p> <p>PD Dr. Ursula Leppig, PD Dr. Eckardt Stein Geologisches Institut, Albertstraße 23b Tel.: +49 (0)761 203 6484 Fax: +49 (0) 761 203 6496 Ursula.leppig@geologie.uni-freiburg.de</p>	
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B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships [total number of months of the study periods or average duration*]	
P LISBOA109	D FREIBUR01	4434	GEOLOGY	2nd	2 x 10 months = 20 months, alternative: 6 x 3 months	
D FREIBUR01	P LISBOA109	4434	GEOLOGY	2nd	2 x 10 = 20 months	

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P LISBOA109	D FREIBUR01	4434	GEOLOGY	2x 5 days	0/0
D FREIBUR01	P LISBOA109	4434	GEOLOGY	2 x 5 days	0/0

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA109	Geology	Portuguese	English (MSc)*	B1	B2
D FREIBUR01		German	English	B1	B2

*Postgraduate or Master programmes courses may be lectured in English in case there are non Portuguese speaking students in class.

For more details on the language of instruction recommendations, see the course catalogue of each institution: P LISBOA109 (FCUL): <http://www.fc.ul.pt/pt/cursos?refer=3>

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA109	June, 30 th	October, 31 st
D FREIBUR01	June, 15 th	November, 30 th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P LISBOA109 (FCUL):

ECTS Grade	Portuguese Grade
A	18-20
B	16-17
C	14-15
D	10-13
F/FX	Fail

University of Freiburg grading system

In German universities (except for law schools) a 1 to 5 scale is used:

1,0-1,3 sehr gut (very good: an *outstanding* achievement)

- 1,7-2,3 gut (good: an achievement which lies *substantially above average* requirements)
- 2,7-3,3 befriedigend (satisfactory: an achievement which corresponds to *average* requirements)
- 3,7-4,0 ausreichend (sufficient: an achievement which *barely meets* the requirements)
- 5,0 nicht ausreichend / nicht bestanden (not sufficient / failed: an achievement which *does not meet* the requirements)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	www.internacional.ulisboa.pt
D FREIBUR01	Erasmus Office e-mail: Europa@zv.uni-freiburg.de Tel.: +49 761 203 4207	http://www.studium.uni-freiburg.de/studienbewerbung/austausch/erasmus-international

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	www.internacional.ulisboa.pt
D FREIBUR01	Erasmus Office e-mail: Europa@zv.uni-freiburg.de Tel.: +49 761 203 4207	http://www.studium.uni-freiburg.de/studienbewerbung/austausch/erasmus-international



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	internacional@fc.ul.pt +351 21750 0443	www.internacional.ulisboa.pt
D FREIBUR0 1	Dunja Weber Rektorat, Fahnenbergplatz 79098 Freiburg Tel. +49 761 203-4373 E-Mail: dunja.weber@io.uni-freiburg.de	https://www.verwaltung.uni-freiburg.de/move/moveonline/incoming/accommodation.php

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
P LISBOA109	Prof. José Manuel Pinto Paixão, The Director of the Faculty of Sciences	28.01.2014	
D FREIBUR01	Ulrich Eckelt, ERASMUS Representative	21.01.14	

⁶ Scanned signatures are accepted