

CALL FOR AWARDING RESEARCH FELLOWSHIPS WITHIN PROJECT GRANTS AND R&D INSTITUTIONS

1 Research Fellowship (BI) for PhD Student or bachelor or master enrolled in a non-degree course.

1 Research Fellowship(s) (BI) is(are) open at the **FCiências.ID – Associação para a Investigação e Desenvolvimento de Ciências**, for the project/R&D institution “Centro de Estatística e Aplicações”, Financiamento Programático (Ref.ª UIDP/00006/2020) – 86% e “Instituto de Biofísica e Engenharia Biomédica”, Financiamento Programático (Ref.ª UIDP/00645/2020) – 14% , financed by national funds by Fundação para a Ciência e a Tecnologia under the following conditions:

1. **Scientific Area:** Statistics\Health Sciences

2. **Requirements for admission:** 1. Bachelor’s degree holder in Statistics or Health Sciences; 2. Excellent knowledge of written and spoken Portuguese. 3. Excellent knowledge of written and spoken English; 4. Knowledge of WordPress and Office in the user’s optics; 5. Knowledge and manipulation of GitHub’s repository; 6. Experience in Social Media management; 7. Skills in structuring/managing the communication of scientific content and valuing scientific culture; 8. Demonstration of ability to work in a team.

3. **Additional optional skills and qualifications:** N/A

4. **Contracting requirements:** Presentation of the academic qualifications and/or diplomas. Enrolment in a PhD course or bachelor or master enrolled in a non-degree course.

5. **Work plan:** 1. Financial management de I&D units; 2. Resources and administration management of all the investigation programs and projects of said I&D units; 3. Writing reports for all the I&D units; 4. Making payment requests and proper financial treatment, as well as accompanying all of the administration, technical and financial related processes; 5. Full assistance in the procedures related to assets and equipment acquisitions, services; 6. Assistance in all of the procedures related to members and investigators missions; 7. Assistance to scientific events organization, workshops and national/international conferences of the I&D units; 8. Management and support of the related websites (WordPress); 9. Management CEAUL’s library; 10. Assistance to fellowship submission and applications to other financial sources; 11. Management of communication of scientific content and the enhancement of scientific culture; 12. Database repositories management.

6. **Legislation framework:** Research Fellowship Holder Statute, in accordance with Law 40/2004, of 18 August, in its current version and the FCT Regulation for Research Studentships and Fellowships, in its current version (Reg. 950/2019 published in DR on 16th December: <https://dre.pt/application/file/a/127230968>, or at the FCT website: <https://www.fct.pt/apoios/bolsas/regulamento.phtml.pt>), and FCIências.ID Fellowship Regulation, as approved on 12th May 2020 (available at [Regulamento de Bolsas de Investigação Científica da FCIências.ID](https://www.fciencias.id/regulamento-de-bolsas-de-investigacao-cientifica-da-fciencias.id)).

7. **Place of work:** The work will be developed at the CEAUL – Centro de Estatística e Aplicações da Universidade de Lisboa and at IBEB – Instituto de Biofísica e Engenharia Biomédica, both at Faculdade de Ciências da Universidade de Lisboa, Campo Grande – Lisboa, Portugal under the scientific supervision of Professor Lisete Sousa and Prof. Alexandre Andrade.

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8. **Fellowship duration:** This position is initially opened for 6 months and will begin on November 2021. The fellowship contract may be potentially renewed for 6 months.
9. **Monthly allowance:** The fellowship amounts to € 1104,64 ,according to [table values](#) of the fellowships awarded directly by the FCT, IP. The fellowship holder will have a personal accident insurance and can ensure the right to social security through adherence to the voluntary social insurance scheme, if not covered by any other social protection scheme, pursuant to *Código dos Regimes Contributivos do Sistema Previdencial de Segurança Social*. The fellowship will be paid monthly by bank transfer
10. **Evaluation and selection process:** Candidates will be assessed by the quality of their CV 85% and a motivation letter (15%). An interview might be required if a candidate's CV is in any way ambiguous to clarify how some aspects in it should be evaluated in the context of the working plan.
11. **Selection Committee:** President: Lisete Sousa (CEAUL/FCUL); Member: Alexandre Andrade (IBEB/FCUL), Tiago Marques (CEAUL/FCUL), e Nuno Matela (IBEB/FCUL) (alternate member).
12. **Publication/notification of results:** All the candidates will be notified by e-mail, sent by the call holder, with the selection meeting minutes enclosed.
13. **Deadlines:** This call for applications is open from 22/10/21 to 05/11/2021 .
14. **Application:** Applications should be sent via e-mail to ceceaul2017@ciencias.ulisboa.pt, by attaching the following documents:
- Curriculum vitae - **CV may be provided in PDF or through the [CIÊNCIAVITAE](#) system;**
 - Certificate of completion of previous degree;
 - Motivation letter;
 - and other documents considered relevant.
15. **Time limits for the appeal procedure:** In case of negative decision, the candidates have 10 business days, after the date of announcement of the results of the candidates evaluation, to pronounce their disagreement in accordance with the *Código do Procedimento Administrativo*. Appeals against the final decision may be submitted to the Administration Board of FCiências.ID (fciencias.id@fciencias-id.pt) within 15 business days after the notification date

Note 1: The documents that prove the entitlement of the academic qualifications and diplomas, or the proof of registration in the academic degree or diploma requested on the call, can be dismissed during the application period and replaced by a declaration on their honour from the applicant. Their delivery is mandatory for the fellowship contractualization.

Note 2: Please note that - higher education degrees and diplomas awarded by foreign higher education institutions need to be recognized by a Portuguese higher education institution, pursuant to the [Decree-Law nr. 66/2018](#) (August 16) and the [Ministerial Order nr. 33/2019](#) (January 25). The presentation of the recognition certificate is mandatory for contract signature. More information can be obtained at: <https://www.dges.gov.pt/en/pagina/degree-and-diploma-recognition>.