



CALL FOR AWARDING RESEARCH FELLOWSHIPS WITHIN PROJECT GRANTS AND R&D INSTITUTIONS

One Science Management Fellowship - Biological/ Biomedical Sciences (BGCT - Bolsa de Gestão de Ciência e Tecnologia)

One Science Management Fellowship (BGCT - Bolsa de Gestão de Ciência e Tecnologia) for Bachelor degree is open at the **Fundação da Faculdade de Ciências da Universidade de Lisboa**, for the Project “**Molecular Biology and Integrative Genomics**” of BioFIG- Center for Biodiversity, Functional & Integrative Genomics, Ref. PEst-OE/BIA/UI4046/2014, Unit: UI 4046 - 2014, financed by national funds by FCT / MEC (PIDDAC) under the programme “*Financiamento a Unidades de I&D e LA*”, under the following conditions:

1. **Scientific Area:** Biochemistry/ Biology/ Biomedical Sciences **Specific Area:** Science management & communication
2. **Requirements for admission:** Candidates: should be holders of a **Bachelor’s degree** (licenciatura) in international relations, political sciences, communication or related areas. Preference will be given to candidates with previous experience in one or more of the following points: 1) assisting in the handling of scientific projects (writing of proposals, reports, management, etc); 2) scientific secretariat; 3) science management; 4) working in an international environment; 5) candidates with an interest in science management & policy and enjoying work in an international research environment and must be able to meet deadlines; 6) candidates must absolutely have **solid knowledge of English language** (both in writing and oral skills).
3. **Work plan:** The successful candidate will directly assist the BioFIG coordinator in various centre activities (writing of proposals, annual reports, management of projects, seminar organization, visit planning of external researchers, etc), management of PhD programmes (organization, administrative support); meetings organisation (preparation of meeting agendas and reports), etc.
4. **Legislation framework:** A fellowship contract will be celebrated according to the regulations defined by FCT “Regulations for Advanced Training and Qualification of Human Resources”, in accordance with Law 40/2004, of 18 August, as amended and republished by Decree-Law No. 202/2012 of 27 August, and as amended by Decree-Law No. 233/2012 of 29 October and by Law No. 12/2013, of January 29, and Decree-Law No. 89/2013 of 9 July. And also by the FCT, I.P. Fellowships Regulation of 2013 approved by Regulation No. 234/2012, of June 25, as amended by Regulation No 326/2013 of 27 August 2013, in force (www.fct.pt/apoios/bolsas/regulamento.phtml)
5. **Place of work:** The work will be developed at BioFIG- Centre for Biodiversity, Functional & Integrative Genomics, at the hosting institution: Faculty of Sciences of the University of Lisbon, C8 bldg, Campo Grande, under the scientific guidance of Professor Margarida Amaral.
6. **Fellowship duration:** This position is opened for 4 months and will begin on September 2014, in accordance with the provisions of Regulation of Research Fellowships from the Foundation for Science and Technology, I.P. - 2013.
7. **Monthly allowance:** The fellowship amounts to € 745, according to table values of the fellowships awarded directly by the FCT, IP. (<http://www.fct.pt/apoios/bolsas/valores>).
The fellowship holder will have a personal accident insurance and, if not covered by any social protection scheme can ensure the right to social security through adherence to the voluntary social insurance scheme, pursuant to “Código dos Regimes Contributivos do Sistema Previdencial de Segurança Social”.
The fellowship will be paid monthly by bank transfer.
8. **Selection method:** Candidates will be assessed by the quality of their CV (40%) and experience (40%) as well as by a face-to-face interview (20%) or through Skype in cases where the latter is not possible.



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9. **Selection Committee:** Prof. Margarida Amaral (President), FCUL; Prof. Rui Malhó, FCUL ("Vogal"); Prof. Margarida Carvalho ("Vogal"). (Substitutes "Vogais": Prof. Rogério Tenreiro, FCUL; Doctor Astrid Vicente, INSA;)
10. **Publication/notification of results:** The final results of the evaluation will become public, through alphabetically ordered list which will be posted at the entrance hall of the **Fundação da Faculdade de Ciências da Universidade de Lisboa**, located at the Faculdade de Ciências da Universidade de Lisboa, C1 bdg – 3rd floor, Campo Grande, 1749-016 Lisboa, and the selected candidate will be notified by e-mail.
11. **Deadlines:** This call for applications is open from 13 to 27 August 2014.
12. **Application:** Applications may be sent via e-mail to mdamaral@fc.ul.pt, by attaching the following documents: 1) a motivation letter highlighting the relevant experience (see preferential points described above in nr.2) and also indicating the availability to start working; 2) CV with description of expertise relevant to the preferential selection points (see above nr.2); 3) two references of people well acquainted with the work of the candidate. Failure in sending any of these elements disqualifies the application.
Applications may also be sent by mail to Margarida Amaral, Faculty of Sciences of the University of Lisbon, C8 bdg room 8.2.41, 1749-016 Campo Grande.